Payment plans must be initiated by the **students** in the Student Finance module on <u>Self-Service</u>. *Individuals* with proxy access cannot enroll on the student's behalf. Once the student is logged in, click on Financial Information (bank icon located on the left side menu), click Student Finance, then Payment Plan Information. Click the Proceed to Processor button and create an account with Nelnet. The Nelnet site can only be accessed through the link on the Payment Plan Information page of <u>Self-Service</u>.

The amount you will see will be the total charges for the semester, it will **<u>NOT</u>** include any financial aid award amounts. (Nelnet is working to resolve this issue).

Click "set up a payment plan" for Fall 21

# Hellc

S Payment Activity	View Details	0
Current Balance \$5,500.00 Transaction Details Make a Payment		.@loyola.edu
FALL 21 AM Payment Plan Plan owned by	10UNT DUE \$0.00	Two Authorized Parties on your account
Current Charges Set up a Payment Plan	\$5,000.00	

## Click "begin"



Read and verify Information on this page, then click "Next"

Progress Tacker Contact Information Amount Due Plan Options Payment Details Payment Review & Authorize Tank You Contact Information Details Payment Review & Authorize Tank You Contact Information Student ID* Name Edit Details Information Fermail Addresses Edition of the provided	Loyola Unive	rsity Maryla	nd					Fall 21
Contact Information         Demographics         Student ID*         Name       Edit Details         F-mail Addresses       Edit Details         I Please send me e-mail payment reminders Details       I correspondence will be sent via e-mail only Correspondence will be sent to all e-mail addresses provided	Progress Tracker Contact Information	Amount Due	Plan Options	Payment Details	Payment Schedule	Review & Authorize	O Thank You	
Student ID*         Name       Edit Details         I certify that I am the subscriber to the provided cellular or other wireless number. To stay informed and receive the best service, I authorize Nelnet and its representatives and agents to contact me regarding my account at any current and future numbers that I provide for my cellular telephone or other wireless device using automatic dialing systems, artificial or precorded messages, and/or SMS text messages. I understand that standard message and data rates may be charged by my service provider(s).	Contact	Informa	ation					
Name       Edit Details       I certify that I am the subscriber to the provided cellular or other wireless number. To stay informed and receive the best service, I authorize Nelnet and its representatives and agents to contact me regarding my account at any current and future numbers that I provide for my cellular telephone or other wireless device using automatic dialing systems, artificial or precorded messages, and/or SMS text messages. I understand that standard message and data rates may be charged by my service provider(s).	Student ID*	1105						
	Name E-mail Addresses	3	Please send me All correspondence Correspondence wil	e-mail payment rei will be sent via e-ma I be sent to all e-ma	Edit De minders Details ail only ail addresses provide	etails I cert cellui and its re rega numi other syste SMS mess mess ad	ify that I am the subscriber to th ar or other wireless number. To eceive the best service, I autho presentatives and agents to cor ding my account at any current hers that I provide for my cellula wireless device using automati ms, artificial or prerecorded me text messages. I understand th age and data rates may be cha ce provider(s).	the provided stay informed rize Nelnet and thact me and future ir telephone or ic dialing ssages, and/or at standard irged by my

The amount you owe may be different than the amount showing in the box below. Be sure to check your student statement for the correct amount due.

To change the amount, click in the box under "total" and enter the desired payment plan amount. Click "Next"

	ss Tracker						
(		-		-0	-0	-0	0
Co	mation	Amount	Plan Options	Payment Details	Payment Schedule	Review & Authorize	Thank You
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xpanc E	L All   Collap Description Student Ac	se All 1 count	Tuition At Baltimore	Charges 5,000.00	Credit	ts	Total 50.00

Select the appropriate payment plan and click "Next"

oyola	University Maryland						
							Fall 2
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Conta Informa	act Amount ation Due	Plan Options	Payment Details	Payment R Schedule A	eview & Th uthorize	hank You	
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lect a p nder Select	ayment schedule graduate Plans Payment Method Automatic Payments from	Number of Payments	Beginning Month	1st Payment Amount	Show: Available Payment Days	All Items Selected	Payment Plan Enrollment Fee (Due Today)
iect a p nder Select	Payment schedule Cgraduate Plans Payment Method Automatic Payments from Bank Account Credit Card	Number of Payments	Beginning Month	1st Payment Amount \$10.00	Show: Available Payment Days	All Items Selected Last Day to Enroll 29 Jun 2021	Payment Plar Enrollment Fee (Due Today) \$40.00
nder nder Select	Payment schedule rgraduate Plans Payment Method Automatic Payments from Bank Account Credit Card Uate Plans	Number of Payments	Beginning Month July 2021	1st Payment Amount \$10.00	Show: Available Payment Days 1st	All Items Selected Last Day to Enroll 29 Jun 2021	Payment Plar Enrollment Fee (Due Today, \$40.00
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Back Next Cancel

### Click "Ok"

ogress Trac Contact	cker						
Contact							
Contact		-					
Information	Amount n Due	Plan Options	Payment Details	Payment Schedule	Review & T Authorize	hank You	
aym	ent Plan Opt	ions					
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elect a payn	ment schedule				Show:	All Items Selected	
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Select Pa	ayment Method There	is a nonrefundat	ble payment plan enrol	Iment fee to particip	ate in the option yo	u selected.	Payment Plan Enrollment Fee (Due Today)
() ()	utomatic Payments f • Bank Account • Credit Card		ОК	Cancel			\$40.00
raduat	te Plans						
Select Pa	ayment Method	Number of Payments	Beginning Month	1st Payment Amount	Available Payment Days	Last Day to Enroll	Payment Plan Enrollment Fee (Due Today)
Au	utomatic Payments from						
0	<ul> <li>Bank Account</li> <li>Credit Card</li> </ul>	4	August 2021	\$12.50	15th	12 Aug 2021	\$40.00

Next to "pay using" click the dropdown arrow and select your payment method and click "next"

Loyo	la U	Iniversity	y Mary	land
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Fall 21



# **Payment Details**

y using	- Add Credit Card 🔻	U	Credit Card - up to 2.75%
			<ul> <li>Debit Card - up to 2.75%</li> </ul>
	Loyola University Maryland allows you to pay using: a bank account (checking or savings) or a credit card (Visa		Checking or Savings account - no fee The amount will be disclosed once you select your payment method
	Mastercard, American Express or Discover).		Card transactions for Loyola University Maryland are processed by Nelnet Campus Commerce, USA.

Back Next Cancel

### Enter your payment method details

gress Tracker							
•							
Contact Information	Amount Due	Plan Options	Payment Details	Payment Schedule	Review & Authorize	Thank You	
• Add	Account	t					
Credit Ca	rd Details						
Required fields	are marked with a	an *					
Please enter yo	our name exactly a	as it appears on your C	Credit Card.				
Account Holder	Name*						
Card Number*							
Card Brand*				-			
Expiration Date	*	•	<b>-</b>				
Security Code (	CVV)*						
Billing Ad	dress						
Please enter the	e address as it ap	pears on your billing s	tatement.				
Country*		United States		-			
Addrose Line 1	*						
Address Line 2		Apartment Suite L	Init Building Floor	etc Add			
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City							
01-1-*				•			
State*	-*						

Verify information, then click next

ess Tracker						
Contact nformation	Amount Due	Plan Options	Payment Details	Payment Schedule	Review & Authorize	Thank You
aymer	nt Details					
ease enter you	ur primary financial ac	count for payments				
ay using		-	0	A 2.75% Nelnet service fe credit card. The service fe amount or method change	e will be assessed e is non-refundable e, the service fee wi	for payments made with a . Should a payment Il change accordingly.
	Loyola University Ma pay using: a bank ac	ryland allows you to count (checking or ard (Vice)		Card transactions for Loy Nelnet Campus Commerce	ola University Maryl ce, USA.	and are processed by
	Mastercard, America Discover).	n Express or				
nount Dເ	ue Today					
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ay using				Card transactions for Loy Nelnet Campus Commer	ola University Mary ce, USA.	land are processed by

Fall 21

\$40.00

#### **Remaining Amount**

Total Amount Remaining for Payment Plan \$50.00

Amount Due Today

Back Next Cancel

#### View payment schedule, then click next



## **Payment Schedule**

Future Payment Schedule

Payments will be on the 1st of the month.

Payment Date	Description	Amount
Thursday, July 1, 2021	Payment Service Fee	10.00 0.28
Monday, August 2, 2021	Payment Service Fee	10.00 0.28
Wednesday, September 1, 2021	Payment Service Fee	10.00 0.28
Friday, October 1, 2021	Payment Service Fee	10.00 0.28
Monday, November 1, 2021	Payment Service Fee	10.00 0.28

A 2.75% Nelnet service fee will be assessed for payments made with a credit card. The service fee is non-refundable. Should a payment amount or method change, the service fee will change accordingly.

Card transactions for Loyola University Maryland are processed by Nelnet Campus Commerce, USA.



Click "Got it".

Loyola Unive	rsity Mar	yland			-
Progress Tracker	Finar	ncial account re	minder ×		Fa
Contact	Do you pl	lan to use one financial acco	unt for your down payment, and a	S Thank You	
Information	<u>almerent</u> a	one for future plan payments		ize	
Review	payments	ou authorize, click <b>Change</b> h s in your plan's schedule afte	ere to use a different account for the initial payment today.		
			Got it!	Nelnet Returned Payment Fee Policy	
Amount Du	ie Today	Remaining Amount			
\$40.	00	\$50.00	I have read and accept the terms a (Plan details and Terms & Co	and conditions of this payment plan nditions are listed below)	
Peyment N	Vethod	Payment Method			
(Unan	ge)	(change)	Dack Autionze	Cancer	
Contact Info	ormation			Change	
Name/Address					
			All correspondence wi	li be sent via e-mail	
Phone			Please send me e	-mail payment reminders	
E-mail					
Balance Su	mmary				
Name					
			Total Amount Due	\$50.00	

Review the information, read terms and conditions. If agree, click the box, and click "authorize." If you do not click back, and you will need to use a different payment method other than the Nelnet payment plan.

Contact Amount Information Due	Plan Options	Payment Details	Payment Schedule	Review & Authorize	Thank You	
eview & Aut	horize					
					Neinet Returned Payment Fee	Policy
Amount Due Today \$40.00 Payment Method (cnange)	Remaining Amount \$50.00 Pavment Method		have read and acce (Plan details an Back	pt the terms and cond d Terms & Conditions Authorize	litions of this payment plan are listed below)	
ontact Information	1					Change
ntact Information ame/Address hone mail	1		All corret	spondence will be ser se send me e-mail pa	t via e-mail yment reminders	Change

Review the payment details. If accepting details, click the terms and conditions box and authorize.

Payment Details		Change
Future Payments Scheduled		
Amount Due Today		
Date	Description	Amount
June 15, 2021	Enrollment Fee	40.00
	Amount Due Today	\$40.00

#### Future Payment Schedule

Payment Date	Description	Amount
Thursday, July 1, 2021	Payment Service Fee	10.00 0.28
Monday, August 2, 2021	Payment Service Fee	10.00 0.28
Wednesday, September 1, 2021	Payment Service Fee	10.00 0.28
Friday, October 1, 2021	Payment Service Fee	10.00 0.28
Monday, November 1, 2021	Payment Service Fee	10.00 0.28

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Card transactions for Loyola University Maryland are processed by Nelnet Campus Commerce, USA.

<u>-----</u> · ------- --- , --- --- , ----

\$0.00 Prepaid finance charge

I have read and accept the terms and conditions of this payment plan



Cancel

Click done.



# Thank You

🥑 Thank you for completing a payment plan for Loyola University Maryland. Please print a copy for your records.

Did you know that you can receive text alerts on your mobile phone? Learn More.

An authorized party can make payments on your behalf.

Amount Paid Today \$40.00	Agreement Number Remaining Amount \$50.00	I have read and accept the terms and conditions of this payment plan (Signed on 15 Jun 2021) Done Print
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#### Contact Information

Name/Address	All correspondence will be sent via e-mail
Phone E-mail	Please send me e-mail payment reminders

**Balance Summary**