

DEFENCE INSTRUCTIONS AND NOTICES

(Not to be communicated to anyone outside HM Service without authority)

Title: Closure of the Defence Section at the British Embassy in Dublin, Ireland

Audience: All Service and Civilian Personnel

Applies: Immediately

Expires: 31 December 2008

Reference: 2007DIN03-009

Released: November 2007

Channel: 03 - Defence Policy and Operations

Content: Functional and administrative arrangements concerning the closure of the Defence Section at the British Embassy, Dublin

Sponsor: Directorate of Defence Diplomacy (D Def Dip)

Contact:

General

1. The Defence Section at the British Embassy in Dublin, Ireland will close on the 26 October 2007. Defence Attaché (DA) responsibility for Ireland will be managed directly by MOD PDRN NAW2 and by Director Defence Diplomacy who will have Non-Resident Accredited (NRA) status for Dublin.

2. Non resident accredited Naval, Military and Air Attaches for Ireland are also appointed from within the Defence Diplomacy Foreign Liaison Staff (FLS) in MOD. See table of Contacts for Ireland at Annex A.

Signals/ Emails

3. All signal messages relating to Ireland defence business should be sent to MOD for action and in (but see exceptions at para 4 and 6 below)

Overflights and Landings

4. All requests for diplomatic flight clearances for overflights and landings are to be submitted directly by air bases to the British Embassy in Dublin by E Mail (Telephone: who will process the application with the Irish Department of Foreign Affairs. A copy should be sent to MOD All Overflights and Landings are to follow the process outlined in the flow chart at Annex B and requests are to be in the format at Annex B1. The Irish Government requires notice for Overflights and Landings (other than medical emergencies).

Staff Clearances for Duty Visits to Ireland

6. Staff Clearance is required via the chain of command for all Duty Visits to Ireland in accordance with which has been revised to take account of DA Dublin Closure. Procedures outlined in Annex C are to be followed for visits where the wearing of uniform is not required. Where the wearing of uniform is required, the procedure at Annex D is to be followed. Great care should be exercised when making plans for duty visits to Ireland and consultation with MOD. is required without exception. Due to Irish law no military training may take place in Ireland with the exception of small or individual walking expeditions which are fully civilianised and offshore sailing. Out of courtesy, the British Embassy in Dublin is to be informed of all duty visits to Ireland and advice sought when dealing with Irish Government agencies.

Leave Travel to Ireland

Correspondence

9. Historical enquiries should be made direct to the appropriate Service Historical branch:

a. **Naval matters.** Naval Historical Branch, 24 Store, HM Naval Base, Portsmouth, Hampshire PO1 3LS

b. **Army matters.** Directorate of Information (Exploitation), Corporate Memory Analysis Branch (incorporating Army Historical Branch), Zone 6G, MOD Main Building, Whitehall, London SW1A 2HB

c. **Air matters.** Air Historical Branch (RAF), Room G1, Building 266, RAF Bentley Priory, Stanmore, Middx, HA7 3HH.

Representational

10. *Defence Representational activity in Ireland will be co-ordinated by MOD*

Annexes

ANNEX A

DEFENCE CONTACTS FOR IRELAND RELATED DEFENCE MATTERS

(17/10/07)

Tasks	Responsible Organisation	Contact Details
<ul style="list-style-type: none"> MOD Ireland Desk Pol/Mil and primary point of contact for MOD/DOD business. (UN/NATO/EU deployments, EU BG, PFP) Advice to single services on uniformed visits to Ireland and low level adventure training. 	PDRN MOD Main Building London	
<ul style="list-style-type: none"> UK Defence Attaché (and Asst DA) Mil/Mil primary point of contact <ul style="list-style-type: none"> Representation at major Irish ceremonial events. Advice to Irish CHOD General Staff as required. Coord RCDS place. 	Dir Def Dip MOD Main Building London	
<ul style="list-style-type: none"> Naval Attaché Royal Navy single-service business (i.e. ship visits, aircraft visits, fishery protection and Naval Training) Representation at Naval Service ceremonial events RN staff Talks Non Uniformed visits RNLI Royal Visits to ROI Procurement advice 	FLS Navy MOD Main Building London	
<ul style="list-style-type: none"> Military Attaché Mil/Mil primary point of contact <ul style="list-style-type: none"> Army single-service business Representation at Irish Army ceremonial events. Advice on Non Uniformed duty visits to Ireland Provision of lecturers to Irish Staff College. 	FLS Army (as above)	
<ul style="list-style-type: none"> Air Attaché Air Force single-service business (i.e. overflights, landings and rogue aircraft agreement and training) <ul style="list-style-type: none"> Representation at Air Corps ceremonial events Non uniformed visits 	FLS Air (as above)	
<ul style="list-style-type: none"> HQ NI/48 Bde Liaison 	HQNI	

<ul style="list-style-type: none"> Regional liaison relating to Op HELVETIC; cross-border emergency planning etc <ul style="list-style-type: none"> Link to NIO Representation at minor ceremonial events. Lead on security advice for visit and leave to Ireland Provision of Bands for QBP. Casualty notification in ROI 	HQ NI/38 Bde	
Training Bids <ul style="list-style-type: none"> All requests for training courses and course information. 	IDTs	
Military Intelligence	Defence Intelligence Service (DIS) London	0
Veterans Affairs	Veterans Policy Unit London	
Casualty Notification/Compassionate Leave – UK Military	JCCC RAF Innsworth	

Defence Export Sales (to become part of UKTI in 2008)	DESO London	
British Embassy Dublin <ul style="list-style-type: none"> Local political aspects of ESDP/UN. Local political aspects and Sy NI issues. These functions will revert to FCO <ul style="list-style-type: none"> Emergency Planning PASO 	British Embassy Dublin	
The Embassy will provide assistance on: <ul style="list-style-type: none"> Local aspects of Military visits, Ships Visits, Uniform requests. Consular advice. Casualty notification, Compassionate Leave and Deserters. Defence Export Sales Registry. DIPCLEARS Out of Hours Emergency 		

IRISH CONTACTS

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Tasks	Responsible Organisation	Contact Details
Department of Defence	Defence Attaché Liaison Office	
	Headquarters	
	Dublin	
	Director of Training	
	Dublin	
Department of Foreign Affairs	Protocol Department	
• Overflights/Landings DIPCLEAR	Dublin	
• Requests to wear uniform (note verbal)		
• Ships visit DIPCLEAR		
Garda	International Liaison and Protection (C Branch)	
• Security Advice	Dublin	
• Close Protection for VIPs		

ANNEX B

FLOW CHART FOR OVERFLIGHTS AND LANDINGS IN IRELAND

ANNEX B1

**DIPLOMATIC CLEARANCE APPLICATION FORM
FOR STATE AIRCRAFT OVERFLIGHT/LANDING IN IRELAND**

Reserved for Irish authorities:

Originator:

Diplomatic overflight/landing clearance No:	Name:	
DC-		
DUTY	Tel:	
OFFICER		
File:	E Mail:	
Date:	Fax:	

The Embassy avails themselves of this opportunity to renew to the Department the assurance of their highest consideration.

ANNEX C

APPLICATION PROCESS FOR DUTY TRAVEL TO IRELAND (NON
UNIFORM)

ANNEX D

APPLICATION FOR DUTY TRAVEL TO IRELAND (UNIFORM)
