

Basic); all may be reported on the same mailing statement and documentation. No other combinations are permitted.

1.6 Availability of Carrier Route Rates

Preparation of mail to qualify for Automation Carrier Route rates is optional for Automation First-Class and Standard Mail (A) and Publications Service pieces, subject to the availability limitations in E140, E232, and E641.

1.7 Scheme Sortation—Availability and Use

Scheme sortation is an option available for Automation First-Class, Automation Standard Mail (A), and Publications Service pieces only, and only for those ZIP Code prefix groups listed in L003. Scheme sortation may be performed for only selected available destinations and may include only pieces that could not be prepared in full 3-digit trays. Scheme trays are considered 3-digit separations for rate eligibility, subject to a single minimum volume and the applicable standards for the rate claimed.

2.0 PREPARATION—FIRST-CLASS AND STANDARD MAIL (A)

2.1 Packaging/Grouping

No packaging is required in full trays. Grouping is required for Carrier Route rate pieces and pieces in AADC and mixed AADC trays.

2.2 Grouping—Carrier Route Pieces

Grouping size, presort sequence, and labeling: carrier route (only); required (10-piece minimum; fewer not permitted); use OEL or carrier route information line. Group pieces by carrier route (using separator cards under M020, not packaging) in full 5-digit carrier routes trays.

2.3 Tray Size, Presort, and Labeling

Tray size, presort sequence, and labeling:

a. Carrier route: optional, but required for rate eligibility (full trays); no overflow; use 5-digit ZIP Code destination of pieces for Line 1, preceded for military mail by the correct prefixes under M031.

b. 5-digit carrier routes (carrier route pieces only): optional, but required for rate eligibility (no minimum); overflow allowed; use 5-digit ZIP Code destination of pieces for Line 1, preceded for military mail by the correct prefixes under M031.

c. 5-digit: optional, but required for rate eligibility (150-piece minimum); overflow allowed; use 5-digit ZIP Code destination of pieces for Line 1, preceded for military mail by the correct prefixes under M031.

d. 3-digit/scheme: required (150-piece minimum); overflow allowed; for Line 1, use L002, Column A (3-digit trays), or L003 (scheme trays), as appropriate.

e. Entry SCF 3-digit(s): required (no minimum); use L002, Column A, for Line 1.

f. AADC: required (150-piece minimum); overflow allowed; group pieces by 3-digit ZIP Code prefix; use L804 for Line 1.

g. Mixed AADC: required (no minimum); group by AADC and, within each, by 3-digit ZIP Code prefix; for Line 1, for First-Class Mail, use MXD, followed by the entry 3-digit facility city/state/ZIP shown in L002, Column A (use lowest ZIP in range) or, for Standard Mail, use L805 (mail entered by the mailer at an ASF or BMC) or L806, as appropriate.

2.4 Line 2

Line 2: FCM or STD (as appropriate), LTRS BC, and:

a. Carrier route trays: route type and number.

b. 5-digit carrier routes trays: CR-RTS.

c. For scheme trays: SCHEME.

d. For mixed AADC trays: WKG.

3.0 PREPARATION—PUBLICATIONS SERVICE

3.1 Packaging/Grouping

No packaging is required in full trays. Grouping is required for Carrier Route rate pieces and pieces in AADC and mixed AADC trays.

3.2 Grouping—Carrier Route Pieces

Grouping size, presort sequence, and labeling: carrier route (only); required (six-piece minimum; fewer not permitted); no label required. Group pieces by carrier route (using separator cards under M020, not packaging) in full 5-digit carrier routes trays.

3.3 Tray Size, Presort, and Labeling

Tray size, presort sequence, and labeling:

a. Carrier route: optional, but required for rate eligibility (full trays); no overflow; use 5-digit ZIP Code destination of pieces for Line 1, preceded for military mail by the correct prefixes under M031.

b. 5-digit carrier routes: optional, but required for rate eligibility (no minimum); overflow allowed; use 5-digit ZIP Code destination of pieces for Line 1, preceded for military mail by the correct prefixes under M031.

c. 5-digit: optional, but required for rate eligibility (150-piece minimum); overflow allowed; use 5-digit ZIP Code destination of pieces for Line 1, preceded for military mail by the correct prefixes under M031.

d. 3-digit/scheme: required (150-piece minimum); overflow allowed; for Line 1, use L002, Column A (3-digit trays), or L003 (scheme trays), as appropriate.

e. Entry SCF 3-digit(s): required (no minimum); use L002, Column A, for Line 1.

f. AADC: required (150-piece minimum); overflow allowed; group pieces by 3-digit ZIP Code prefix; use L804 for Line 1.

g. Mixed AADC: required (no minimum); group pieces by AADC; for Line 1, use L805 (mail entered by the mailer at an ASF or BMC) or L806, as appropriate.

3.4 Line 2

Line 2: PERIOD or NEWS (as appropriate), LTRS BC, and:

a. Carrier route trays: route type and number.

b. 5-digit carrier routes trays: CR-RTS.

c. For scheme trays: SCHEME.

d. For mixed AADC trays: WKG.

4.0 PREPARATION—REGULAR PERIODICALS

4.1 Packaging/Grouping, Presort, and Labeling

Pieces are grouped with separator cards but not packaged in full trays. Grouping size, presort sequence, and labeling:

a. 5-digit: required (10-piece minimum, fewer not permitted); red Label D or optional endorsement line (OEL).

b. 3-digit: required (50-piece minimum, fewer not permitted); green Label 3 or OEL.

c. AADC: required (10-piece minimum, fewer not permitted); pink Label A or OEL.

d. Mixed AADC: required (no minimum); tan Label MS or OEL.

4.2 Tray Size, Presort, and Labeling

Tray size, presort sequence, and labeling:

a. 5-digit: required (full trays); no overflow; use 5-digit ZIP Code destination of pieces for Line 1, preceded for military mail by the correct prefixes under M031.

b. 3-digit: required (full trays); no overflow; for Line 1, use L002, Column A (3-digit trays), or L003 (scheme trays), as appropriate.

c. Entry SCF 3-digit(s): required (no minimum); use L002, Column A, for Line 1.

d. AADC: required (full trays); no overflow; use L804 for Line 1.

e. Mixed AADC: required (no minimum); for Line 1, use L805 (mail entered by the mailer at an ASF or BMC) or L806, as appropriate.