

weighing 1.92 ounces (0.12 pound) or less must be prepared using the 125-piece minimum, those that weigh more must be prepared using the 15-pound minimum.

b. For nonidentical-weight pieces, mailers must either use the minimum that applies to the average piece weight for the entire mailing (divide the net weight of the mailing by the number of pieces; the resulting average single-piece weight determines whether the 125-piece or 15-pound minimum applies) or sack by the actual piece count or mail weight for each sack, if documentation can be provided with the mailing that shows (specifically for each sack) the number of pieces and their total weight.

c. Mailers must note on the accompanying mailing statement whether they applied the 125-piece ("PCS") or 15-pound ("WT") threshold or if the method in 4.1b ("BOTH") was used.

4.2 Sack Size, Presort, and Labeling

Sack size, presort sequence, and labeling:

a. Carrier route: required (125 pieces/15 pound minimum, smaller volume not permitted); use 5-digit ZIP Code destination of packages for Line 1, preceded for military mail by the correct prefixes under M031.

b. 5-digit carrier routes: required (no minimum); use 5-digit ZIP Code destination of packages for Line 1, preceded for military mail by the correct prefixes under M031.

4.3 Line 2

Line 2: STD, FLTS or 3C IRREG (as appropriate), and:

a. Basic Carrier Route sacks: ECRLOT, route type and number.

b. High Density sacks: ECRWSH, route type and number.

c. Saturation sacks: ECRWSS, route type and number.

d. 5-digit carrier routes sacks: CR-RTS.

5.0 RESIDUAL MAIL

Pieces not presorted under 2.0 and either 3.0 or 4.0 must be prepared as a separate mailing at Regular or Automation Standard Mail rates.

6.0 BEDLOADED BUNDLES

6.1 Authorization

The RCSC manager serving the post office where the mailing is to be made may authorize preparation of Enhanced Carrier Route Standard Mail in bundles outside mail sacks if this preparation benefits the USPS. Generally, authorization is approved only when the number of bundles is not more than

the number of sacks that would otherwise be used in a mailing. The mailer or agent must submit an application for each product that states the name of the mailer, the frequency of mailing, the post offices to which shipments are to be made, and the approximate numbers of copies and of bundles to be deposited at each office. The RCSC manager rules on the application and informs the applicant in writing. If an authorization is approved, the publisher or agent must be prepared to provide information for future mailings, similar to that required in the original application if requested by the RCSC manager. Authorization is approved for a specific period, not to exceed 2 years. Authorizations to bundle instead of sack may be revoked when it is determined that the preparation method no longer benefits the USPS.

6.2 Documentation

Documentation meeting the standards in P012 must be provided for all mailings paid with a permit imprint, in which all pieces do not bear the correct postage, or in which pieces are of nonidentical weight.

6.3 Package Preparation

Package size for all presort levels: two-piece minimum, 20-pound maximum. Presort sequence and labeling of packages are subject to 2.0.

6.4 Bundle Preparation

Bundle size for all presort levels: two packages/20 pounds/1,000 cubic inches minimum, 40 pounds maximum; smaller bundles not permitted. Presort sequence is subject to 4.0. Five-digit bundles must contain pieces with the correct optional endorsement line or have a red Label D. Packages too large to be placed in a bundle do not require a facing slip.

6.5 Physical Characteristics

Bundles must be machinable by USPS sack-sorting equipment, unless they consist of pieces for entry and delivery in the same SCF service area. Machinability might be improved by cross-strapping and using heavy-gauge shrinkwrap or stretchwrap on each bundle. Bundles entered and delivered in the same SCF service area must be securely bound to withstand normal handling without breakage or injury to USPS employees or damage to mechanized sorting systems. Binding material must be applied at least once around both the length and girth. Wire and metal strapping are prohibited.

M630 Standard Mail (B)

1.0 PARCEL POST

1.1 Marking

Pieces mailed at the single-piece parcel post rates do not require a marking. Each piece mailed at the bulk parcel post rates must be marked "Bulk Parcel Post" or "Bulk PP." Each piece mailed at the DBMC parcel post rates must be marked "DBMC Parcel Post" or "DBMC PP." If postage for the piece is paid with a permit imprint and the office of mailing is in a different 3-digit ZIP Code area from the post office in the return address, the 5-digit ZIP Code or the 3-digit ZIP Code prefix of the office of mailing must be included in the indicia or incorporated in the required marking (e.g., "DBMC PP 011" or "DBMC Parcel Post Mailed From 01101"). Pieces not clearly marked as required are treated as single-piece rate parcel post and subject to additional postage as necessary.

1.2 Separation

DBMC and bulk parcel post pieces must be separated by zones when presented unless either the correct postage is affixed to each piece or the mailing is prepared under 8.0. For mailings prepared in sacks, pieces for more than one zone may not be placed in the same sack, and sacks must be separated by zone when presented to the USPS.

2.0 BOUND PRINTED MATTER

2.1 Basic Standards

There are no presort, sacking, or labeling requirements for single-piece rate bound printed matter. All bulk rate bound printed matter must be prepared under the standards in 2.5 and 2.6, except for carrier route presort rate bound printed matter, machinable pieces, bedloaded bundles, and palletized pieces and bundles subject to 3.0, 6.0, 7.0, and M045, respectively.

2.2 Separation

Mailpieces must be separated by zones when presented unless either the correct postage is affixed to each piece or the mailing is prepared under 8.0. Pieces for more than one zone may not be placed in the same bundle or sack, and bundles and sacks must be separated by zone when presented.

2.3 Marking

Each piece claimed at single-piece bound printed matter rates must be marked "Bound Printed Matter." Each piece of bound printed matter claimed at bulk bound printed matter rates must be marked "Bound Printed Matter" and