

5.0 CLASSROOM RATES

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5.5 Destination Entry Rates

Subject to E250, the DDU or DSCF piece rate applies to each piece claimed in the pound rate portion at the corresponding rate.

[Delete current 5.6.]

6.0 SCIENCE-OF-AGRICULTURE RATES

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6.5 Destination Entry Rates

Subject to E250, the DDU or DSCF piece rate applies to each piece claimed in the pound rate portion at the corresponding rate.

[Delete current 6.6.]

[Delete current E300 and E400; no change to E500.]

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*E600 Standard Mail**E610 Basic Standards**E611 Standards Applicable to All Standard Mail***1.0 GENERAL INFORMATION****1.1 Definition**

Standard Mail consists of mailable matter that is neither mailed or required to be mailed as First-Class Mail nor entered as Periodicals mail (except as permitted or required by standard). Standard Mail includes matter formerly classified as third-class and fourth-class mail. Though combined in Standard Mail, matter from each former class remains subject to separate and specific classification, eligibility, and preparation standards. Matter formerly classified as third-class mail is referred to as Standard Mail (A); matter formerly classified as fourth-class mail is referred to as Standard Mail (B). Use of the unmodified term "Standard Mail" indicates that the reference applies to both former third-class and former fourth-class matter.

1.2 Not Sealed

Standard Mail is not sealed against postal inspection. Regardless of physical closure, the mailing of articles at Standard Mail rates is consent by the mailer to postal inspection of the contents.

1.3 Written Additions

Markings that have the character of personal correspondence require, with certain exceptions, additional postage at the First-Class rates. These written additions and enclosures do not require additional First-Class postage and may

be placed on the wrapper, on a tag or label attached to the outside of a parcel, or inside a parcel, either loose or attached to an article:

a. Marks, numbers, names, or letters describing the contents.

b. Words or phrases such as "Please Do Not Open Until Christmas," "Happy Birthday, Mother."

c. Instructions and directions for the use of the item mailed.

d. A manuscript dedication or inscription not having the nature of personal correspondence.

e. Marks to call attention to words or passages in the text.

f. Corrections of typographical errors in printed matter.

g. Manuscripts accompanying related proof sheets and corrections of proof sheets including corrections of typographical and other errors, changes in the text, insertions of new text, marginal instructions to the printer, and corrective rewrites of parts.

h. Handstamped imprints, unless the added material is in itself personal or converts the original matter to a personal communication.

i. Matter mailable separately as Standard Mail (A) printed on the wrapper, envelope, tag, or label.

1.4 Invoice

An invoice, whether it also serves as a bill, may be enclosed or placed in an envelope (marked "Invoice Enclosed") attached to the outside of a Standard Mail mailpiece if it relates solely to the matter with which it is mailed. The invoice may show:

a. Names and addresses of the sender and addressee.

b. Names and quantities of the articles enclosed, descriptions of each (e.g., price, tax, style, stock number, size, and quality, and, if defective, nature of defects).

c. Order or file number, date of order, date and manner of shipment, shipping weight, postage paid, and initials or name of packer or checker.

1.5 Incidental First-Class Attachments and Enclosures

Incidental First-Class matter may be enclosed in or attached to Standard Mail (A) merchandise (including books but excluding merchandise samples) or any Standard Mail (B) mailpiece without payment of First-Class postage. An incidental First-Class attachment or enclosure must be matter that, if mailed separately, would require First-Class postage, is closely associated with but secondary to the host piece, and is prepared not to encumber postal processing. An incidental First-Class attachment or enclosure may be a bill

for the product or publication, a statement of account for past products or publications, or a personal message or greeting included with a product, publication, or parcel. Postage at the Standard Mail rate applicable to the host piece is based on the combined weight of the host piece and the incidental First-Class attachment or enclosure.

1.6 Fees

The fee for manual or automated address correction service is charged per notice issued.

1.7 Addressing

Each piece of Standard Mail must bear a delivery address. Alternative address formats or detached address labels may be used, subject to A040 or A060, respectively.

1.8 Documentation

A mailing statement, completed and signed by the mailer, using the correct USPS form or an approved facsimile, must be submitted with each mailing except for single-piece rate mailings in which the correct postage is affixed to each piece. Supporting documentation might be required by the standards for the rate claimed or postage payment method used.

*E612 Additional Standards Applicable to Standard Mail (A)***1.0 WEIGHT**

Standard Mail (A) must weigh less than 16 ounces.

2.0 CONTENT**2.1 Circulars**

Circulars, including printed letters that, according to internal evidence, are being sent in identical terms to more than one person, are Standard Mail (A). A circular does not lose its character as such when a date and the names of the addressee and sender are written therein, nor by the correction in writing of typographical errors.

2.2 Printed Matter

Printed matter weighing less than 16 ounces may be sent as Standard Mail (A). For this standard, printed matter means paper on which words, letters, characters, figures, or images, or any combination of them, not having the character of a bill or statement of account or of actual or personal correspondence, are reproduced by any process other than handwriting or typewriting.

2.3 Computer-Prepared Material

Computer-prepared material is considered printed matter. It is not