of Personnel Management, 1900 E Street NW., Washington, DC 20415–0001, and OPM field service offices.

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS, AND THE PURPOSES OF SUCH USES:

Delete current entry, insert: Routine uses 1 through 11 of the Prefatory Statement at the beginning of OPM's system notices apply to the records maintained within this system. There are no routine uses unique to this system of records.

SYSTEM MANAGER(S) AND ADDRESS:

Change "Assistant Director for Personnel, Administration Group" to read "Director, Office of Human Resources and EEO."

NOTIFICATION PROCEDURE:

Delete first paragraph, insert: OPM employees wishing to inquire whether this system contains information about them should contact the appropriate management official where employed. Individuals must furnish the following information for their records to be located and identified:

RECORD ACCESS PROCEDURE:

Delete first paragraph, insert: OPM employees wishing to request access to their records should contact the appropriate OPM management official where employed. Individuals must furnish the following information for their records to be located and identified:

CONTESTING RECORD PROCEDURE:

Delete first paragraph, insert: OPM employees may amend information in these records at any time by resubmitting updating information. Individuals wishing to request amendment of their records under the provisions of the Privacy Act should contact the appropriate management official where employed. Individuals must furnish the following information for their records to be located and identified:

OPM/INTERNAL-10

SYSTEM LOCATION:

Delete current entry, insert: Office of Contracting and Administrative Services; Investigations Service; and the Office of the General Counsel; Office of Personnel Management, 1900 E Street NW., Washington, DC 20415–0001.

CATEGORIES OF RECORDS IN THE SYSTEM:

Delete current entry; insert: The system contains document related to the authorization of an individual to operate a Government motor vehicle; and reports, correspondence, and fiscal documents concerning automobile accidents occurring in a Government-owned, leased, or rented vehicle or in a privately-owned vehicle while on official business.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM INCLUDES THE FOLLOWING WITH ANY REVISIONS AND AMENDMENTS:

Revise current entry by adding "chapter." 28 U.S.C. Chapter 171.

PURPOSE:

Delete current entry; insert: These records serve to document supervisor's verification of employee's license to operate a Government motor vehicle; authorization to use Government-owned, leased, or rented motor vehicle or privately-owned vehicle to conduct official business; and information regarding motor vehicle accidents, including reports and related documents that may be used in settlement of claims and litigation resulting from an accident involving a Government-owned, leased, or rented motor vehicle or privately-owned vehicle used by employees to conduct official business.

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

Delete current entry; insert:

Routines uses 1, and 3 through 7, of the Prefatory Statement at the beginning of OPM's system notices apply to the records maintained within this system. The routine uses listed below are specific to this system of records only:

a. To disclose information any source from which additional information is requested (to extent necessary to identify the individual, inform the source of the purpose of the request, and identify the type of information requested), when necessary to obtain information relevant to an office decision concerning the hiring or retention of an employee, the issuance of a security clearance, the conducting of a security or suitability investigation of an individual, the classifying of jobs, the letting of a contract, or the issuance of a grant or other benefit.

b. To disclose accident report record information to officials of labor organizations recognized under the Chapter 71, title 5, U.S.C. when relevant and necessary to their duties of exclusive representation concerning personnel policies, practices, and matters affecting working conditions.

c. To disclose information to a Federal agency, in response to its request, in connection with the hiring or retention of an employee, the issuance of a security clearance, the conducting of a security or suitability investigation, the classifying of jobs, or the award of a contract, license, grant, or other benefit.

d. To disclose information to the General Services Administration about accidents involving Government owned or leased automobiles.

e. To disclose information to insurance carriers about accidents involving privately-owned vehicles.

RETENTION AND DISPOSAL:

In first sentence change "Motor vehicle operator records" to read "Motor vehicle operator authorization records."

SYSTEM MANAGER(S) AND ADDRESS:

Delete current entry, insert: Motor vehicle operator authorization records:

Director, Office of Contracting and Administrative Services, Office of Personnel Management, 1900 E Street, NW., Washington, DC 20415–0001, or the Director of the appropriate field service office.

Accident report records: For reports involving employees of the Investigations Service with judgements under \$2,500: Associate Director, Investigations Service, Office of Personnel Management, 1900 E Street NW., Washington, DC 20415–0001.

For reports involving employees of Field Service Offices with no personal injury, and judgements under \$2,500: Appropriate Field Service Office Director.

For reports involving other OPM employees, or of employees of the Investigations Service involving judgements over \$2,500: Office of the General Counsel, Office of Personnel Management, 1900 E Street NW., Washington, DC 20415–0001.

NOTIFICATION PROCEDURE

Delete first paragraph, insert: Individuals wishing to inquire whether this system of records contains information about them should contact the appropriate system manager as indicated under SYSTEM MANAGER AND ADDRESS.

RECORD ACCESS PROCEDURE:

Delete first paragraph, insert: Individuals wishing to request access to records about them should contact the appropriate system manager as indicated under SYSTEM MANAGER AND ADDRESS.

CONTESTING RECORD PROCEDURE:

Delete first paragraph, insert: Individuals wishing to request amendment of their records should contact the appropriate system manager