Instructions for Completing Form 2S

Application for a Sewage Sludge Permit

Paperwork Reduction Act Notice: The public reporting and recordkeeping burden for this collection of information is estimated to average 11.6 hours per response. This estimate includes the time needed to review instructions; develop, acquire, install, and utilize technology and systems for the purposes of collecting, validating, and verifying information, processing and maintaining information, and disclosing and providing information; adjust the existing ways to comply with any previously applicable instructions and requirements; train personnel to respond to a collection of information; search existing data sources; complete and review the collection of information; and transmit or otherwise disclose the information. An Agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number.

Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Chief, OPPE Regulatory Information Division, U.S. Environmental Protection Agency (2136), 401 M St., S.W., Washington, DC 20460; and to the Office of Information and Regulatory Affairs, Office of Management and Budget, 725 17th St., N.W., Washington, DC 20503, Attention: Desk Officer for EPA. Include the OMB control number in any correspondence. Do not send the completed application form to these addresses.

Overview

This application form collects information from persons that are required to apply for a sewage sludge use or disposal permit.

Who Must Submit Application Information?

The following persons are "treatment works treating domestic sewage" that are required to submit sewage sludge permit application information:

 Any person who generates sewage sludge that is ultimately regulated by Part 503 (i.e., it is applied to the land, placed on a surface disposal site, fired in a sewage sludge incinerator, or placed in a municipal solid waste landfill unit);

• Any person who derives material from, or otherwise changes the quality of, sewage sludge (e.g., an intermediate treatment facility such as a composting facility, or a facility that processes sewage sludge for sale or give away in a bag or other container for application to the land), if that sewage sludge is used or disposed in a manner subject to Part 503;

 Any person who owns or operates a sewage sludge surface disposal site; • Any person who fires sewage sludge in a sewage sludge incinerator; and

• Any other person required by the permitting authority to submit permit application information.

For purposes of this form, *you* refers to the applicant. *This facility* and *your facility* refer to the facility for which application information is being submitted.

Facility should be interpreted to include activities potentially subject to regulation under the sewage sludge program—e.g., areas of sewage sludge treatment, storage, land application, surface disposal, or incineration, even if such activities do not occur at the same location.

Which Parts of The Form Apply?

Form 2S is presented in a modular format, enabling information collection to be tailored to your facility's sewage sludge generation, treatment, use, or disposal practices. The form is divided into two main parts:

• *Part 1* is limited screening information that must be submitted by "sludge-only" (non-NPDES) facilities that are not applying for site-specific pollutant limits and have not been directed to submit a full permit application at this time.

• *Part 2* must be submitted by facilities that are submitting a full permit application at this time. These include the following:

- Facilities with a currently effective NPDES permit.
- —Facilities that are required to have, or are requesting, site-specific pollutant limits, including "sludge-only" facilities that are applying for sitespecific pollutant limits. (Note: all sewage sludge incinerators are required to have site-specific pollutant limits.)
- —Facilities that have been directed by the permitting authority to apply for a permit at this time.

Complete either Part 1 or Part 2, but not both (unless otherwise instructed by the permitting authority).

Part 2 is divided into the following sections:

• *Section A* is general information to be provided by all applicants that fill out Part 2.

• *Section B* must be completed by any facility that generates sewage sludge or derives a material from sewage sludge.

• *Section C* must be completed by any facility that applies bulk sewage sludge to the land, or whose bulk sewage sludge is applied to the land. (Most applicants that provide this information will also submit Section B information, because it is unlikely that EPA would permit a land applier who does not generate or change the quality of sewage sludge.)

• Section D must be completed by the owner/operator of a surface disposal site.

• *Section E* must be completed by the owner/operator of a sewage sludge incinerator.

You need only submit the Sections of Part 2 that apply.

Part 1: Limited Background Information

Part 1 requests a limited amount of information from "sludge-only" facilities (facilities without a currentlyeffective NPDES permit) that are not requesting site-specific permit limits and are not directed by the permitting authority to submit a full permit application at this time. This limited screening information must be submitted as expeditiously as possible, but no later than 180 days after publication of an applicable use or disposal standard. It is intended to allow the permitting authority to identify these facilities, track sewage sludge use and disposal, and establish priorities for permitting.

1. Facility Information.

a. Provide the facility's official or legal name. Do not use a colloquial name.

b. Provide the complete mailing address of the office where correspondence should be sent. This may differ from the facility location given in Question 1.d.

c. Provide the name, title, and work telephone number of a person who is thoroughly familiar with the operation of the facility and with the facts reported in this application, and who can be contacted by the permitting authority if necessary.

d. Provide the physical location of the facility. If the facility lacks a street address or route number, provide the most accurate alternative geographic information (e.g., township and range, section or quarter section number, or nearby highway intersection).

e. Indicate the type of facility. A *publicly owned treatment works* (POTW) is any device or system used in the treatment (including recycling and reclamation) of municipal sewage or industrial wastes of a liquid nature which is owned by a State or municipality. This definition includes sewers, pipes, or other conveyances only if they convey wastewater to a POTW providing treatment.

A privately owned treatment works is any device or system which is (a) used to treat wastes from any facility whose