

become familiar with the policies and procedures in the EDGAR which are applicable to this award. If a proposal is recommended for an award, the Grants Officer will request certain organizational, management, and financial information.

The following information on grant administration dealing with questions such as General Requirements, Prior Approval Requirements, Transfer of Project Director, and Suspension or termination of Award, should be referred to the Grants Officer.

Reporting: In addition to working closely with the Institute, the applicant will be required to submit a quarterly report of activities, a documentation report and a system(s) reform or improvement plan as described in the DESCRIPTION OF PROGRAMS above. Both the documentation report and the improvement plan are due at the Institute on July 15, 1996.

Acknowledgment of Support and Disclaimer: An acknowledgment of

Institute support and a disclaimer must appear in publications of any material, whether copyrighted or not, based on or developed under NIFL-supported projects:

“This material is based upon work supported by the National Institute for Literacy under Grant No. (Grantee should enter NIFL grant number).”

Except for articles of papers published in professional journals, the following disclaimer should be included:

“Any opinion, findings, and conclusions or recommendations expressed in this material are those of the author(s) and do not necessarily reflect the views of the National Institute for Literacy.”

Instructions for Estimated Public Reporting Burden: Under terms of the Paperwork Reduction Act of 1980, as amended, and the regulations implementing the Act, the National Institute for Literacy invites comment on the public reporting burden in this collection of information. Public reporting burden for this collection of

information is estimated to average 40 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and disseminating the data needed, and completing and reviewing the collection of information. You may send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to the National Institute for Literacy, and the Office of Management and Budget, Paperwork Reduction Project, Washington, DC 20503.

(Information collection approved under OMB control number 3200-0031, Expiration date: July 1998).

Program Authority: 20 U.S.C. 1213c
Dated: July 7, 1996.

Andrew J. Hartman,
Director, National Institute for Literacy.

Program Timetable

The NIFL has developed the following timetable for the project:

August 21, 1995	Applications submitted.
September 30, 1995	NIFL awards 10 grants to state, regional or national organizations or consortia to participate in the standards project.
November 1995	Grantees meet in Washington to establish a common framework for the project.
Oct. 1995-Sept. 30, 1996 ..	Grant recipients carry out grant activities.
April 1996	Grant recipients meet with National Policy Board to share progress to date and to set priorities for next steps.
July 15, 1996	Grant recipients submit documentation reports and long term improvement plan for competitive funding.
Aug.-Sept. 1996	Interested representatives of planning grant projects meet to shape national framework based on year 1 results.
September 15, 1996	Implementation grants awarded.
November 1996	NIFL publishes results of year one projects for broad comment and review.