

provisions of the law may result in the imposition of a civil monetary penalty of up to \$1000 per day and/or the imposition of an administrative compliance order on the responsible entity.

By signing and submitting this application the applicant/grantee certifies that it will comply with the requirements of the Act. The applicant/grantee further agrees that it will require the language of this certification be included in any subawards which contain provisions for children's services and that all subgrantees shall certify accordingly.

[FR Doc. 95-16174 Filed 6-29-95; 8:45 am]

BILLING CODE 4184-01-P

The Regional Offices of the Administration for Children and Families; Statement of Organization, Functions, and Delegations of Authority

This notice amends Part K of the Statement of Organization, Functions, and Delegations of Authority of the Department of Health and Human Services (DHHS), Administration for Children and Families (ACF) as follows: Chapter KD, The Regional Offices of the Administration for Children and Families (60 FR 27315), as last amended, May 23, 1995. This reorganization realigns the functions in Region 5 to support their streamlining plan. This Chapter is amended as follows:

1. KD.10 Organization. Regions 1, 3, 4, 7 through X are organized as follows:

Office of the Regional Administrator (KD1A, KD3A, KD4A, KD7A through KDXA)

Office of Financial Operations (KD1B, KD3B, KD4B, KD7B through KDXB)

Office of Family Security (KD1C, KD3C, KD4C, KD7C through KDXC)

Office of Family Supportive Services (DK1D, DK3D, KD4D, KD7D through KDXD)

After the end of KD2.20 Functions, paragraph D but before KD6.10 Organization, insert the following:

2. KD5.10 Organization. The Administration for Children and Families, Region 5, is organized as follows:

Office of the Regional Administrator (KD5A)

Office of Self-Sufficiency Programs (KD5C)

Office of Community Programs (KD5D)

KD5.20 Functions. A. The Office of the Regional Administrator is headed by a Regional Administrator. In addition, the Office of the Regional Administrator has a Deputy Regional Administrator.

The Office provides executive leadership and direction to state, county, city, and tribal governments, as well as public and private local grantees to ensure effective and efficient program and financial management. It ensures that these entities conform to federal laws, regulations, policies and procedures governing the programs, and exercises all delegated authorities and responsibilities for oversight of the programs.

The Office takes action to approve state plans and submits its recommendations to the Assistant Secretary for Children and Families concerning state plan disapproval. The Office contributes to the development of national policy based on regional perspectives on all ACF programs. It oversees ACF operations and the management of ACF regional staff; coordinates activities across regional programs; and assures that goals and objectives are carried out. The Office alerts the Assistant Secretary for Children and Families to problems and issues that may have significant regional or national impact. It represents ACF at the regional level in executive communications within ACF, with the HHS Regional Director, other HHS operating divisions, other federal agencies, and public or private local organizations representing children and families.

Within the Office of the Regional Administrator, an administrative staff assists the Regional Administrator and Deputy Regional Administrator. The staff directs the development of regional work plans related to the overall ACF strategic plan; tracks, monitors and reports on regional progress in the attainment of ACF national goals and objectives; and manages special and sensitive projects. It serves as the focal point for public affairs and contacts with the media, public awareness activities, information dissemination and education campaigns in accordance with the ACF Office of Public Affairs and in conjunction with the HHS Regional Director; and assists the Regional Administrator in the management of cross-cutting initiatives and activities among the regional components.

The Office provides day-to-day support for regional administrative functions, oversees the management and coordination of automated systems in the region, and provides data management support to all Regional Office components. Administrative functions include budget planning and execution, facility management, employee relations, and human resources development. Data

management responsibilities include the development of automated systems application to support and enhance program, fiscal, and administrative operation, and the compilation and analysis of data on demographic and service trends that assist in monitoring and oversight responsibilities. The Office is responsible for the effective and efficient management of internal ACF automation process and for oversight of state systems projects for ACF programs. In coordination with other Regional Office components, it monitors state systems projects and is the focal point for technical assistance to states and grantees on the development and enhancement of automated systems.

B. The Office of Self-Sufficiency Programs is headed by an Assistant Regional Administrator who reports to the Regional Administrator and consists of: Child Support Enforcement Branch; AFDC/Child Welfare Branch; JOBS/Child Care Branch; and Quality Control Branch.

The Office is responsible for providing centralized program and financial management and technical administration of certain AFC formula and entitlement programs, such as Aid to Families with Dependent Children (AFDC), Jobs Opportunities and Basic Skills Training (JOBS), title IV-A Child Care, Child Care Development and Block Grant, Child Welfare Services, Family Preservations and Support, Foster Care and Adoption Assistance, and Child Abuse and Neglect.

In that regard the Office provides policy guidance to states to assure consistent and uniform adherence to federal requirements governing formula and entitlement programs. The Office reviews cost estimates and reports for ACF entitlement and formula grant programs, and recommends funding levels. It is also responsible for managing all aspects of the AFDC quality control function.

A Financial/Grants Management Officer is located in each branch (other than Quality Control) of the Office of Self-Sufficiency Programs to provide expertise in business and other non-programmatic areas of grants administration and to help ensure that grantees fulfill requirements of law, regulations and administrative policies.

The Office establishes regional financial management priorities; reviews cost allocation plans; and makes recommendations to the Regional Administrator to approve, defer or disallow claims for federal financial participation in ACF formula and entitlement programs. As applicable, it makes recommendations on the