

satisfactorily addressed. (Current OMB Number 2577-0031, expires 4/30/95.)

(E) Section 950.260—Upon completion of the project planning stage the IHA must submit to HUD a development cost budget, certification attesting to the completion of all preconstruction activities and project characteristic information. The information should be submitted in accordance with the schedule established at the project coordination meeting. This information will be used to determine compliance with program requirements and concerned when determining the IHA's administrative capacity. If the IHA's submission is not sufficient to meet the requirements of this section, HUD will notify the IHA and allow the IHA to amend or resubmit the documents. (Current OMB Number 2577-0032, expires 8/31/95.)

(E) Section 950.265—Upon award of a construction contract, execution of a contract of sale, or start of construction, an IHA notifies HUD and submits a revised development cost budget, and a certification that all ACC, statutory, and regulatory requirements have been met. If requested, an IHA shall submit copies of construction plans and specifications, the construction or contract of sale, detailed plans for Force Account construction management, notice to proceed, or other applicable contracting documents. These items are necessary to allow HUD to monitor the compliance of IHAs with the ACC and related regulatory requirements for contracting. (Current OMB Number 2577-0039, expires 5/31/95; 2577-0011, expires 8/31/96; 2577-0015 expires 8/31/95; 2577-0027, expires 7/31/96; 2577-0037, expires 3/31/97.)

(E) Section 950.270—When the IHA accepts all or any part of a project, notification shall be provided to HUD. When all units are accepted by the IHA, the IHA shall notify HUD of the date the units were available for occupancy by the residents. At the end of the rent-up period the IHA shall notify HUD.

(E) Section 950.285—Upon completion of development and payment of all debts to contractors and suppliers, an IHA shall submit a certificate of actual development cost and audit verification of expenditures. This requirement allows HUD to close the development grant. (Current OMB Number 2577-0036, expires 5/31/96.)

(E) Section 950.301(a)—IHAs must adopt and promulgate written policies for admission of participants. The policies shall cover all programs operated by the IHA. A copy shall be posted prominently in the IHA's office for examination by prospective

participants. (2577-0003 at OMB for review and approval.)

(E) Section 950.308(a)—IHAs must submit a plan to the local Office of Native American Programs for approval prior to allowing the admission to Indian housing of police officers and other security personnel who are not otherwise eligible for such housing under any other admission requirements or procedures. The Plan must identify total number of units, location of units to be occupied, amount of rent to be paid, extent of the crime problem, and the benefits to the community and the IHA. (Current OMB Number 2577-0185, expires 3/31/96)

(E) Section 950.335—Each IHA shall establish and adopt, written policies sufficient to assure the prompt payment and collection of rent and homebuyer payments. A copy of the written policies shall be posted prominently in the IHA office.

(E) Section 950.340—Each IHA shall adopt grievance procedures that are appropriate to local circumstances and shall assure that tenants and homebuyers of these procedures.

(E) Section 950.345(a)—Each IHA shall adopt written policies to assure full performance of the respective maintenance responsibilities of the IHA and tenants. A copy of such policies shall be posted prominently in the IHA office.

(E) Section 950.360(a)—Each IHA shall adopt written policies with respect to the IHA's own employment practices. A copy of these regulations shall be posted in the IHA office.

(E) Section 950.416(C)—Each IHA shall maintain a waiting list, separate from any other IHA waiting list, of families that have applied for MH housing and meet the admission requirements. The IHA shall maintain a Mutual Help waiting list in accordance with requirements prescribed by HUD and shall make selections in the order in which they appear on the list.

(E) Section 950.422(a)—The IHA must notify the homebuyer in writing, once all requirements for occupancy have been met, that the home is available for occupancy as of a date specified in the notice.

(E) Section 950.428(a)—Each IHA shall establish and adopt written policies to assure full performance of the respective maintenance responsibilities of the IHA and homebuyers in the Mutual Help Program. A copy of such written policies shall be posted in the IHA office and provided to an applicant or homebuyer upon entry into the program.

(E) Section 950.428(c)—The IHA shall enforce the provisions of a Mutual Help Occupancy (MHO) Agreement for homebuyer maintenance of the home. The IHA shall conduct a complete interior and exterior examination of each home on a schedule developed by the IHA that ensures that the home is maintained in decent, safe, and sanitary condition and shall furnish a copy of the inspection report to the homebuyer. (OMB Number 2577-0114, expired 8/31/93)

(E) Section 950.432(a)—An IHA shall prepare an operating budget and appropriate documentation. (OMB Number 2577-0026, expires 10/31/97)

(E) Section 950.446(a)—In the event the homebuyer fails to comply with any of the obligations of the MHO Agreement, the IHA may terminate the MHO Agreement by written notice to the homebuyer, enforced by eviction procedures applicable to landlord-tenant relationships. (OMB Number 2577-0114)

(E) Section 950.452(a)—Each IHA shall provide an annual statement to the homebuyer that sets forth the credits and debits to the homebuyer equity accounts and reserves during the year and the balance in each account at the end of each IHA fiscal year. The statement shall also set forth the remaining balance of the purchase price. (OMB Number 2577-0114)

(E) Section 950.455(a)—IHAs may apply to the local Field Office of Native American Programs for approval to convert any or all of the units in an existing rental project to the MH program. The request must contain information demonstrating legal sufficiency, Tribal acceptance, demonstration of family interest, evidence units are habitable, and financial feasibility.

(E) Section 950.458(a)—IHAs may apply to the local Field Office of Native American Programs for approval to convert any or all Mutual Help project units to the rental program. The request must contain information demonstrating legal sufficiency, Tribal acceptance, demonstration of family interest, and financial feasibility.

(E) Section 950.480 and Section 950.485—The Self-Help Agreement, executed by the IHA and the families in a group selected by the IHA to participate in a Self-Help Program, will be contingent upon HUD's approval of the development program. The application for a Self-Help development method of Mutual-Help project shall comply with the general requirements of Section 950.225. (OMB Number 2577-0112, expired 6/30/93)