

Public Health Service**Food and Drug Administration;
Statement of Organization, Functions,
and Delegations of Authority**

Part H, Chapter HF (Food and Drug Administration) of the Statement of Organization, Functions, and Delegations of Authority for the Department of Health and Human Services (35 FR 3685, February 25, 1970, and 56 FR 29484, June 27, 1991, as amended most recently in pertinent part at 59 FR 17106, April 11, 1994, is amended to reflect the following reorganization in the Food and Drug Administration (FDA).

The Office of Management in the Office of Management and Systems is being reorganized to reduce the number of components reporting to the Associate Commissioner for Management from eight to four. The position of Deputy Associate Commissioner for Management is being abolished and additional reductions in subordinate substructures are expected to further reduce the number of supervisory positions to meet Agency streamlining goals. A new Office of Facilities, Acquisitions, and Central Services and an Office of Human Resources and Management Services, and an Executive Management Staff are being established. The current Office of Human Resources Management, Office of Facilities and Administrative Management, and the Office of Contracts and Grants Management will be abolished and their divisions will report directly to the two new offices. The structure of the Office of Financial Management will not change.

Under section HF-B, Organization:

1. Delete subparagraphs Office of Human Resources Management (HFA77), Office of Contracts and Grants Management (HFA78), and Office of Facilities and Administrative Management (HFA75) under paragraph Office of Management (HFA7), in their entirety.

2. Insert the following new subparagraphs under paragraph Office of Management (HFA7).

Office of Facilities, Acquisitions, and Central Services (HFA73). Provides leadership and direction regarding all aspects of facilities management nationwide.

Provides leadership and direction regarding all administrative management support services including personal property management and accountability, graphic arts, and files and records.

Manages and coordinates all aspects of the Agency's long range facilities planning.

Serves as the Agency focal point for developing, coordinating, and implementing FDA policies and procedures pertaining to acquisitions, interagency agreements, technology transfer and grants management; coordinates all administrative matters related to acquisitions, grants, cooperative agreements, interagency agreements, memoranda of understanding and technology transfer.

Office of Human Resources and Management Services (HFA79). Provides leadership and direction regarding all aspects of Agency human resources management including employment, recruitment, compensation and benefits, classification, employee relations, training, career development, and executive services.

Provides leadership and direction regarding all aspects of the Agency's management, organizational and delegational studies, processes, and policies.

Provides leadership and direction regarding all conflicts of interest and employee associations with regulated industries, reviews financial interests including outside activities of FDA employees, decides conflict of interest issues, and counsels and trains employees on the avoidance of conflicts of interests.

Executive Management Staff (HFA7A). Advises the Commissioner, Deputy Commissioners, and other senior managers in regard to administrative management matters for their components.

Provides a focal point for administrative activities for the Office of the Commissioner, the offices of the Deputy Commissioners, and the Office of Management.

Develops, coordinates, and facilitates various administrative processes such as personnel, procurement, training, travel, and other pertinent areas as necessary.

Establishes and maintains liaison with administrative officers throughout the serviced components to keep abreast with current issues.

3. Prior Delegations of Authority. Pending further delegations, directives, or orders by the Commissioner of Food and Drugs, all delegations of authority to positions of the affected organizations in effect prior to this date shall continue in effect in them or their successors.

Dated: June 9, 1995.

David A. Kessler,

Commissioner of Food and Drugs.

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Part H, Chapter HF (Food and Drug Administration) of the Statement of Organization, Functions, and Delegations of Authority for the Department of Health and Human Services (35 FR 3865, February 25, 1970, and 56 FR 29484, June 27, 1991, as amended most recently in pertinent part at 58 FR 45111, August 26, 1993) is amended to reflect the establishment of the Office of Science, in the Office of Operations, Food and Drug Administration (FDA). FDA believes that the establishment of an Office of Science in the Office of Operations will provide the necessary coordination of the integration of the Agency's scientific and operational functions.

Under section HF-B Organization:

Under the Office of Operations (HFA9), insert a new paragraph reading as follows:

Office of Science (HFA91). Advises and assists the Deputy Commissioner for Operations, the Commissioner, and other key officials on scientific issues which have an impact on policy, direction, and long-range goals.

Coordinates and provides guidance on special and overall science policy in program areas which cross major agency component lines and scientific aspects which are critical or controversial, including the agency risk assessment policy.

Represents the agency with other government agencies, state and local governments, industry, academia, consumer organizations, Congress, and national and international organizations, and the scientific community on science policy.

Serves as the focal point for overall management of scientific agency research, training, contracts, and fellowship activities.

Provides leadership and direction on scientific technological achievement in FDA.

Evaluates the adequacy of scientific resources available to the agency and initiates action as appropriate to enhance the scientific posture.

Advises the Deputy Commissioner for Operations, and Commissioner, and the Office of Management and Systems on scientific facilities and participates with