

6. Disclosure may be made to agency contractors, or their employees, consultants, grantees, or their employees, or volunteers who have been engaged to assist the agency in the performance of a contract, service, grant, cooperative agreement or other activity related to this system of records and who need to have access to the records in order to perform the activity. Recipients shall be required to comply with the requirements of the Privacy Act of 1974, as amended, 5 U.S.C. 552a; see also 5 U.S.C. 552a(m).

7. The name and current address of an individual may be disclosed from this system of records to the parent locator service of the Department of HHS or to other authorized persons defined by Pub. L. 93-647 for the purpose of locating a parent who is not paying required child support.

8. Disclosure may be made to any source from which information is requested in the course of a law enforcement or grievance investigation, or in the course of an investigation concerning retention of an employee or other personnel action, the retention of a security clearance, the letting of a contract, the retention of a grant, or the retention of any other benefit, to the extent necessary to identify the individual, inform the source of the purpose(s) of the request, and identify the type of information requested.

9. Disclosure may be made to a Federal, State, local, foreign, or tribal or other public authority of the fact that this system of records contains information relevant to the hiring or retention of an employee, the granting or retention of a security clearance, the letting of a contract, a suspension or debarment determination or the issuance or retention of a license, grant, or other benefit.

10. A record from any system of records set forth below may be disclosed to the Office of Management and Budget in connection with the review of private relief, legislative coordination and clearance process.

11. Disclosure may be made to a debt collection agency that the United States has contracted with for collection services to recover debts owed to the United States.

I. Publication of a New System of Records

DOL/ILAB-2

SYSTEM NAME:

Senior Technical Assistance Register (STAR).

SECURITY CLASSIFICATION:

None.

SYSTEM LOCATION:

Office of Foreign Relations, Bureau of International Labor Affairs (ILAB), U.S. Department of Labor, Room S-5006, 200 Constitution Ave., NW., Washington, DC 20210.

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Individuals offering unpaid assistance to ILAB in carrying out technical assistance in developing countries.

CATEGORIES OF RECORDS IN THE SYSTEM:

Name, address, telephone number, area(s) of expertise, statement of related experience in and outside the United States, foreign language fluency, availability for travel, any additional information provided by covered individual, information on assistance opportunities offered to the individual, and on any assignments undertaken.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

5 U.S.C. 301.

PURPOSES:

This system provides for the collection and maintenance of information on individuals who can offer expert advice to developing nations.

ROUTINE USE OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSE OF SUCH USES:

In addition to those universal routine uses listed in the General Prefatory Statement, last published in the **Federal Register** on May 10, 1995 (60 FR 24897-24898) records from this system may be disclosed to the U.S. Agency for International Development to assist that agency in identifying individuals to whom an opportunity to lend technical assistance can be offered.

DISCLOSURE TO CONSUMER REPORTING AGENCIES:

None.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING AND DISPOSING OF RECORDS ON THE SYSTEM:

STORAGE:

Records are stored in manual files, computer databases, a document imaging system, and archive disks. Information from the paper documents provided by the applicant is transferred to a computer database and electronic images.

RETRIEVABILITY:

Records are retrieved by any record element, including name.

SAFEGUARDS:

Paper files, magnetic disks and optical disks are maintained in a locked storage

cabinet. Computer files are password protected.

RETENTION AND DISPOSAL:

Records will be held in ILAB for either one year after completion of overseas assignment or, if not selected, for two years after date of application. Records are then destroyed.

SYSTEM MANAGER(S) AND ADDRESS:

(1) Director, Office of Foreign Relations, Bureau of International Labor Affairs, U.S. Department of Labor, Room S-5006, 200 Constitution Avenue, NW, Washington, DC 20210 or

(2) STAR Project Coordinator; same address.

NOTIFICATION PROCEDURE:

Individuals wishing to access this system of records should contact the System Manager or the STAR Project Coordinator as indicated above. Individuals must furnish the following information for their inquiries to be honored: Full name, address most recently furnished the STAR project, current telephone number, and signature.

RECORD ACCESS PROCEDURES:

Individuals wishing to inquire whether this system of records contains information about them should contact the one of the System Managers indicated above. Individuals must furnish the following information for their inquiries to be honored: Full name, address most recently furnished the STAR project, current telephone number, and signature.

CONTESTING RECORD PROCEDURES:

Individuals wishing to change, augment, or remove their records from this system of records should write to one of the System Managers indicated above. Include full name, address most recently furnished to STAR, current telephone number, and signature.

RECORD SOURCE CATEGORIES:

Applicants; Office of Foreign Relations, ILAB

SYSTEMS EXEMPTED FROM CERTAIN PROVISIONS OF THE ACT:

None.

II. Publication of a Revised System of Records

DOL/SOL-7, Solicitor's Legal Activity Recordkeeping System, is amended by revising several categories, including Categories of Individuals Covered, Categories of Records, Purpose and Routine Uses. The categories for System Manager and System Location are being updated but these are non-substantive changes.