

the National Archives to locate the records in a reasonable amount of time. Records in the National Archives may not be amended and requests for amendment will not be considered. More information regarding access procedures is available in the *Guide to the National Archives of the United States*, which is sold by the Superintendent of Public Documents, Government Printing Office, Washington, DC 20402, and may be consulted at the National Archives research facilities listed in 36 CFR part 1253.

13. *System name:* General Files of the Office of the Attorney General (part of National Archives Record Group 60, General Records of the Department of Justice).

*System location:* National Archives Building, 7th and Pennsylvania Avenue, NW., Washington, DC 20408.

*Categories of individuals covered by the system:* Records in the National Archives cover individuals who relate to official Federal investigations, policy decisions, and administrative matters of such significance that the Attorney General maintains information indexed to the name of that individual including, but not limited to, subjects of litigation, targets of investigations, members and staff members of Congress, upper echelon government officials, and individuals of national prominence or notoriety.

*Categories of records in the system:* Records in the National Archives covered by this notice include files of Robert L. Keuch, Special Counsel to the Attorney General on the House Select Committee on Assassinations, 1977–1979. (NARA Accession Number NN3–060–092–004).

*Routine uses of records maintained in the system, including categories of users and the purpose of such uses:* Reference by Government officials, scholars, students, and members of the general public. The records in the National Archives of the United States are exempt from the Privacy Act of 1974 except for the public notice required by 5 U.S.C. 552a(l)(1)(3). Further information about uses and restrictions may be found in 36 CFR part 1256 and in the General Notice published by the National Archives and Records Administration in 40 FR 45786 (October 2, 1975).

*Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:*

a. Storage: Paper records in archival containers.

b. Retrievability: Records created before 1975 are indexed and retrieved manually by subject title. Records

created since 1975 are indexed and retrieved manually by subject title, individual's name, the department component which created the record, and by name of the Attorney General under whose administration the records were created.

c. Safeguards: Records are kept in locked stack areas accessible only to authorized personnel of the National Archives.

d. Retention and disposal: Records are retained permanently.

*System manager and address:* The system manager is the Assistant Archivist for the National Archives, National Archives and Records Administration, 8601 Adelphi Road, College Park, MD 20740.

*Notification procedures:* Individuals desiring information from or about these records should direct inquiries to the system manager.

*Records access procedures:* Upon request, the National Archives will attempt to locate specific records about individuals and will make the records available subject to the restrictions set forth in 36 CFR part 1256. Enough information must be provided to permit the National Archives to locate the records in a reasonable amount of time. Records in the National Archives may not be amended and requests for amendment will not be considered. More information regarding access procedures is available in the *Guide to the National Archives of the United States*, which is sold by the Superintendent of Public Documents, Government Printing Office, Washington, DC 20402, and may be consulted at the National Archives research facilities listed in 36 CFR part 1253.

14. *System name:* Executive Clemency Files (part of National Archives Record Group 204, Records of the Office of the Pardon Attorney).

*System location:* National Archives Building, 7th and Pennsylvania Avenue, NW., Washington, DC 20408.

*Categories of individuals covered by the system:* Records in the National Archives cover individuals who have applied for or been granted executive clemency.

*Categories of records in the system:* Records in the National Archives covered by this notice include Pardon Attorney Index/Docket Cards, 1945–1969. (NARA Accession Number NN3–204–092–002).

*Routine uses of records maintained in the system, including categories of users and the purpose of such uses:* Reference by Government officials, scholars, students, and members of the general public. The records in the National

Archives of the United States are exempt from the Privacy Act of 1974 except for the public notice required by 5 U.S.C. 552a(l)(1)(3). Further information about uses and restrictions may be found in 36 CFR part 1256 and in the Appendix following this notice.

*Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:*

a. Storage: Paper records stored in archival containers.

b. Retrievability: Information is retrieved by reference to the file number assigned to the name of each applicant for clemency.

c. Safeguards: Records are kept in locked stack areas accessible only to authorized personnel of the National Archives.

d. Retention and disposal: Records are retained permanently.

*System manager and address:* The system manager is the Assistant Archivist for the National Archives, National Archives and Records Administration, 8601 Adelphi Rd., College Park, MD 20740.

*Notification procedures:* Individuals desiring information from or about these records should direct inquiries to the system manager.

*Records access procedures:* Upon request, the National Archives will attempt to locate specific records about individuals and will make the records available subject to the restrictions set forth in 36 CFR part 1256. Enough information must be provided to permit the National Archives to locate the records in a reasonable amount of time. Records in the National Archives may not be amended and requests for amendment will not be considered. More information regarding access procedures is available in the *Guide to the National Archives of the United States*, which is sold by the Superintendent of Public Documents, Government Printing Office, Washington, DC 20402, and may be consulted at the National Archives research facilities listed in 36 CFR part 1253.

15. *System name:* Recruiting, Examination, and Placement Records (part of National Archives Record Group 220, Records of Temporary Committees, Commissions, and Boards).

*System location:* National Archives Building, 7th and Pennsylvania Avenue, NW., Washington, DC 20408.

*Categories of individuals covered by the system:* Records in the National Archives cover: (1) Persons who have applied to the office or agencies for federal employment and current and former federal employees submitting applications for other positions in the