Insurance Program Staff, the Congressional Relations Staff, the Supplemental Security Income (SSI) Program Staff, the Old Age and Survivors Insurance (OASI) Benefits Staff and the Program Administration and Financing Staff. The new chapter reads as follows:

The Office of the Section TB.00 Deputy Commissioner, Legislation and Congressional Affairs—(Mission): The Office of the Deputy Commissioner, Legislation and Congressional Affairs develops and conducts the legislative program of SSA, serves as the focal point for all legislative activity in SSA, analyzes legislative and regulatory initiatives and develops specific positions and amendments. The Office evaluates the effectiveness of programs administered by SSA in terms of legislative needs, and analyzes and develops recommendations on related income maintenance, social service and rehabilitation program proposals, particularly those which may involve coordination with SSA-administered programs, and on other methods of providing economic security. It provides advisory service to SSA officials on legislation of interest to SSA pending in Congress. It also provides legislative drafting to officials within the Executive Branch, congressional committees, individual Members of Congress and private organizations interested in Social Security legislation. It establishes and maintains a working relationship with all Members of Congress. It serves as SSA's information gathering and dissemination staff on congressional activities affecting SSA programs and handles certain claims and administrative matters that are particularly urgent or sensitive to Members of Congress.

Section TB.10 The Office of the Deputy Commissioner, Legislation and Congressional Affairs—(Organization): The Office of the Deputy Commissioner, Legislation and Congressional Affairs, under the leadership of the Deputy Commissioner for Legislation and Congressional Affairs, includes:

A. The Deputy Commissioner for Legislation and Congressional Affairs (TB).

B. The Assistant Deputy Commissioner for Legislation and Congressional Affairs (TB).

C. The Immediate Office of the Deputy Commissioner for Legislation and Congressional Affairs (TBA).

D. The Disability Insurance Program Staff (TBB).

E. The Congressional Relations Staff (TBC).

F. The Supplemental Security Income (SSI) Program Staff (TBE).

G. The Old Age and Survivors Insurance (OASI) Benefits Staff (TBG).

H. The Program Administration and Financing Staff (TBH).

Section TB.20 The Office of the Deputy Commissioner, Legislation and Congressional Affairs—(Functions):

- A. The Deputy Commissioner for Legislation and Congressional Affairs (TB) is directly responsible to the Commissioner for carrying out DCLCA's mission and providing general supervision to the major components of DCLCA.
- B. The Assistant Deputy Commissioner for Legislation and Congressional Affairs (TB) assists the Deputy Commissioner in carrying out his/her responsibilities and performs other duties as the Deputy Commissioner may prescribe.
- C. The Immediate Office of the Deputy Commissioner for Legislation and Congressional Affairs (TBA) provides the Deputy Commissioner and Assistant Deputy Commissioner with staff assistance on the full range of their responsibilities, including the legislative reference function. The legislative reference function:
- 1. Tracks legislative bills, highlights items of interest from the Congressional Record and other publications for DCLCA and SSA's Executive Staff and provides support for other DCLCA and SSA components at congressional hearings.
- 2. Assists individual Members of Congress and their staffs and congressional committee staffs by responding to requests for information on pending and proposed Social Security legislation, related legislative proposals and the legislative history of the Social Security program.
- 3. Reviews legislative proposals for consistency with existing program goals, philosophy and program requirements.
- D. The Disability Insurance Program Staff (TBB).
- 1. Develops and explains disability insurance (DI) program principles and philosophy.
- 2. Reviews proposed regulations dealing with the DI program to assure consistency with policy requirements and decisions.
- 3. Develops and evaluates legislative proposals for changes in the DI program, the SSA hearings and appeals process and other matters.
- 4. Provides technical and advisory services to other agencies within the Executive Branch, congressional committees, State officials and private organizations having an interest in the DI program, the SSA hearings and appeals process and other matters.

- E. The Congressional Relations Staff (TBC).
- 1. Develops and preserves working relationships with Members of Congress covering the full range of program and administrative matters.
- 2. Serves as consultant to the Deputy Commissioner, DCLCA with regard to establishing and maintaining effective congressional relationships.
- 3. Maintains productive relationships with all members on behalf of the Agency. Conducts dialogue on a routine basis, and participates in negotiations on highly sensitive matters with members.
- F. The Supplemental Security Income (SSI) Program Staff (TBE).
- 1. Develops and explains SSI program principles and philosophy.
- 2. Studies the SSI program interrelationships with Social Security income maintenance, child support enforcement, food stamps, employment and other Federal, State and local programs and recommends methods for coordinating these programs.
- 3. Reviews regulations dealing with the SSI program for the aged, blind and disabled to ensure consistency with policy requirements and decisions.
- 4. Ďevelops and evaluates legislative proposals for changes in the SSI program.
- 5. Provides technical and advisory services to other agencies within the Executive Branch, congressional committees and individual Members of Congress, State officials and private organizations having an interest in the SSI program.
- G. The Old Age and Survivors Insurance (OASI) Benefits Staff (TBG).
- Develops and explains retirement and survivors insurance (RSI) program principles and philosophy.
- 2. Develops and evaluates legislative proposals for changes in the areas of retirement and survivors benefits and coverage.
- 3. Provides analytical support on broad programmatic issues, including eligibility requirements for dependents' and survivors' benefits, the level of Social Security benefits, value of benefits in relation to contributions, benefit computation methods, which dependents should receive benefits and the establishment of priority among these dependents.
- 4. Reviews proposed regulations dealing with RSI issues, such as Social Security coverage, the retirement earnings test, insured status and the definition of employment and wages to assure cross-program consistency with policy requirements and decisions.
- 5. Provides technical and advisory services to other agencies within the