and make early submission of their materials to avoid any risk of loss of eligibility brought about by unanticipated delays or other deliveryrelated problems.

Applications (original and two copies) must be physically received by the deadline at the local HUD Field Office with delegated public housing responsibilities Attention: Director, Public Housing Division, or, in the case of IHAs, to the local HUD Field Office of Native American Programs Attention: Administrator, Field Office of Native American Programs, as appropriate. It is not sufficient for an application to bear a postage date within the submission time period. Applications submitted by facsimile are not acceptable. Applications received after the deadline date and hour, Friday, April 14, 1995. at 3:00 PM, local time, will not be considered.

III. Checklist of Application Submission Requirements

To qualify for a grant under this program, the application submitted to HUD shall include, in addition to those requirements listed under section I.(d) (Selection Criteria) of this NOFA, including the plan to address the problem of drug-related crime in the developments proposed for funding, at least the following items:

(a) *Applicant Data Form.* The applicant must complete the form for database entry. The form is provided in the application kit.

(b) *Application for Federal Assistance, Standard Form SF-424.* The SF-424 is the face sheet for the application. The applicant must complete and sign the form. The form is provided in the application kit.

(c) Standard Form SF-424A Budget Information (non-construction programs), with attached budget narrative(s) for budget preparation, with all supporting justification and documentation. The SF-424A, with attached budget narrative, must be completed and the applicant must describe each major activity proposed for funding, e.g., employment of security personnel (security guards and housing authority police officers), reimbursement of local law enforcement services, physical improvements, employment of investigators, voluntary tenant (resident) patrols, drug prevention, intervention, and treatment programs to reduce the use of drugs. The budget narrative form(s)/cost analysis must be attached to the SF-424A. The form is provided in the application kit.

(d) Applicants must verify their unit count with the local HUD field office

prior to submitting the application. Applicants must compute the maximum grant award amount for which they are eligible (eligible dollar amount per unit x (times) number of units listed in the housing authority low-rent operating budgets (form HUD–52564) for housing authority fiscal year ending June 30, September 30, December 31, 1994 or March 31, 1995 and compare it with the dollar amount requested in the application to make certain the amount requested does not exceed the permitted maximum grant award.

(e) Standard Form SF-424B, Assurances, (non-construction programs) for pre-award assurances. The applicant must complete and sign the form. The form is provided in the application kit.

(f) *Certifications.* Applications must include the following certifications (certifications are provided in the application kit):

(1) A certification that the applicant will maintain a *drug-free workplace* in accordance with the requirements of the Drug-Free Workplace Act of 1988, 24 CFR part 24, subpart F. (Applicants may submit a copy of their most recent drugfree workplace certification, which must be dated within the past year.)

(2) A certification and disclosure in accordance with the requirements of section 319 of the Department of the Interior and Related Agencies Appropriations Act for Fiscal Year 1990 (31 U.S.C. 1352) and the implementing regulations at 24 CFR part 87. These authorities generally prohibit recipients and subrecipients of Federal contracts, grants, cooperative agreements and loans from using appropriated funds for lobbying the Executive or Legislative Branches of the Federal Government in connection with a specific, contract, grant, or loan. Indian housing authorities established by an Indian tribe as a result of the exercise of their sovereign power are excluded from coverage, *but* Indian housing authorities established under state law are not excluded from coverage.

(3) If applying for drug treatment program funding, a certification by the applicant that the applicant has notified and consulted with the relevant local tribal commission, Single State Agency or other local authority with drug program coordination responsibilities concerning its application; and that the proposed drug prevention/treatment program has been reviewed by the relevant local tribal commission, Single State Agency or other local authority and is consistent with the tribal or State treatment plan.

(4) A certification (the certification is provided in the application kit) by the

Chief Executive Officer (CEO) of a state, tribal or a unit of general local government in which the developments proposed for assistance are located that:

(i) Grant funds provided under this program will not substitute for activities currently being undertaken on behalf of the applicant by the jurisdiction to address drug-related crime and/or its associated problems;

(ii) Any reimbursement of local law enforcement agencies for additional security and protective services to be provided under section I.(c)(2) of this NOFA meet the requirements of that section.

(5) A certification from the chief of the local law enforcement agency:

(i) *If* the application is for employment of security guard personnel, that the law enforcement agency has entered into, or will enter into, an agreement with the applicant and the provider of the security personnel in accordance with the requirements of sections I.(c)(1) (Employment of security guard personnel) of this NOFA;

(ii) *If* the application is for employment of investigators, that the law enforcement agency has entered into, or will enter into, an agreement with the applicant and the investigators, in accordance with the requirements of sections I.(c)(4) (Employment of investigators) of this NOFA;

(iii) *If* the application is for voluntary tenant (resident) patrol funding, that the law enforcement agency has entered into, or will enter into, an agreement with the applicant and the voluntary tenant patrol, in accordance with the requirements of sections I.(c)(5) (voluntary tenant (resident) patrol) of this NOFA.

(6) A certification by the RMC, RC or RO, or other involved resident group where an RMC, RC or RO do not exist, that the residents participated in the preparation of the grant application with the applicant, and that the applicant's description of the activities that the resident group will implement under the program is accurate and complete.

(g) *HUD Form 2880, Applicant Disclosures.* The form is provided in the application kit.

IV. Corrections To Deficient Applications

(a) HUD will notify an applicant, in writing, of any curable technical deficiencies in the application. The applicant must submit corrections in accordance with the information specified in HUD's letter within 14 calendar days from the date of HUD's