collection, analysis and reporting of activities by officers funded under this section. Computers and software may be included as an eligible item in support of this housing authority data collection activity.

- (iv) The Department encourages housing authorities that are funded under this program to promote the implementation of community policing. For additional background on community policing, see the discussion at section I.(c)(1)(ii)(I), above.
- (v) Funding is not permitted to purchase or lease any military or law enforcement clothing or equipment, such as vehicles, uniforms, ammunition, firearms/weapons, military or police vehicles; including cars, vans, buses, protective vests, and any other supportive equipment, etc.
- (vi) Expenditures for activities under this section will not be incurred by the grantee and/or funds released by the local HUD Field Office until the grantee and the local law enforcement agency execute a contract for the additional law enforcement services.
- (vi) In order to assist housing authorities to develop and administer relevant, fair, and productive contracts with local law enforcement agencies for the delivery of effective services to public and Indian housing residents a sample contract for law enforcement services is provided with the application kit.
- (3) Physical Improvements To Enhance Security.
- (i) Physical improvements that are specifically designed to enhance security are permitted under this program. These improvements may include (but are not limited to) the installation of barriers, lighting systems, fences, surveillance equipment (e.g., Closed Circuit Television (CCTV), software, cameras, monitors, components and supporting equipment) bolts, locks; the landscaping or reconfiguration of common areas so as to discourage drug-related crime; and other physical improvements in public and Indian housing developments that are designed to enhance security and discourage drug-related activities.
- (ii) An activity that is funded under any other HUD program, such as the modernization program at 24 CFR part 968, shall not also be funded by this program.
- (iii) Funding is not permitted for physical improvements that involve the demolition of any units in a development.
- (iv) Funding is not permitted for any physical improvements that would result in the displacement of persons.

(v) Funding is not permitted for the acquisition of real property.

(vi) All physical improvements must also be accessible to persons with disabilities. For example, some types of locks, buzzer systems, doors, etc., are not accessible to persons with limited strength, mobility, or to persons who are hearing impaired. All physical improvements must meet the accessibility requirements of 24 CFR part 8.

(4) Employment of Investigators.

(i) Employment of one or more individuals is permitted under this program to:

(A) Investigate drug-related crime in or around the real property comprising any public and Indian housing development; and

(B) Provide evidence relating to any such crime in any administrative or

judicial proceedings.

(ii) Investigators funded by this program must meet all relevant tribal, state or local government insurance, licensing, certification, training, bonding, or other similar law enforcement requirements.

(iii) The applicant, the cooperating local law enforcement agency, and the investigator(s) are required, before any investigators are employed, to enter into and execute a written agreement that

describes the following:

(A) The nature of the activities to be performed by the investigators, their scope of authority, established policies, procedures, and practices that will govern their performance (i.e., a Policy Manual as described in section I.(c)(4)(v), below) and how they will coordinate their activities with the local, state and Federal law enforcement

(B) The types of activities that the investigators are expressly prohibited

from undertaking.

(iv) Under this section, reimbursable costs associated with the investigation of drug-related crime (e.g., travel directly related to the investigator's activities, or costs associated with the investigator's testimony at judicial or administrative proceedings) may only be those incurred by the investigator.

(v) Investigators funded under this program shall be guided by a policy manual (see below) that regulates, directs, and controls their conduct and activities. All investigators must be trained at a minimum in the areas described below in paragraph (B) of this section.

(A) An up-to-date policy manual, which contains the policies, procedures, and general orders that regulate conduct and describe in detail how jobs are to be performed, must either exist or be

completed within 12 months of the execution of the grant agreement. Applicants must submit a plan and timetable for the implementation of training staff.

(B) Areas that must be covered in the manual include but are not limited to: use of force, resident contacts, response criteria to calls, pursuits, arrest procedures, reporting of crimes and workload, feedback procedures to victims, citizens complaint procedures, internal affairs investigations, towing of vehicle, authorized weapons and other equipment, radio procedures internally and with local police, training requirements, patrol procedures, scheduling of meetings with residents, record keeping and position descriptions on every post and assignment.

(vi) If an investigator(s) collect activity information (which the Department recommends) for the housing authority, a housing authority approved activity form must be used for the collection, analysis and reporting of activities by investigators funded under this section. Computers and software may be included as an eligible item in support of this housing authority data collection

activity

(vii) Funding is not permitted to purchase or lease any military or law enforcement clothing or equipment, such as vehicles, uniforms, ammunition, firearms/weapons, military or police vehicles; including cars, vans, buses, protective vests, and any other supportive equipment, etc.

(viii) Expenditures for activities under this section will not be incurred by the grantee and/or funds released by the local HUD Field Office until the grantee has met all the above requirements.

(5) Voluntary Tenant Patrols.

(i) The provision of training, communications equipment, and other related equipment (including uniforms), for use by voluntary tenant patrols acting in cooperation with officials of local law enforcement agencies is permitted under this program. Members must be volunteers and must be tenants of the public and Indian housing development that the tenant (resident) patrol represents. Patrols established under this program are expected to patrol for drug-related criminal activity in the developments proposed for assistance, and to report these activities to the cooperating local law enforcement agency and tribal, state and Federal agencies, as appropriate. Grantees are required to obtain liability insurance to protect themselves and the members of the voluntary tenant patrol against potential liability for the activities of the patrol under this