DEPARTMENT OF HEALTH AND HUMAN SERVICES

Administration for Children and Families

[Program Announcement No. OCS-95-08]

Request for Applications Under the Office of Community Services Fiscal Year 1995 Job Opportunities for Low-Income Individuals Program (Demonstration Projects)

AGENCY: Administration for Children and Families (ACF), DHHS.

ACTION: Announcement of availability of funds and request for applications under the Office of Community Services' FY 1995 Job Opportunities for Low-Income Individual Program (Demonstration Projects).

SUMMARY: The Administration for Children and Families (ACF), Office of Community Services (OCS), announces that competing applications will be accepted for new grants pursuant to the Secretary's discretionary authority under section 505 of the Family Support Act of 1988, as amended.

CLOSING DATES: The closing date for submission of applications is April 24, 1995.

FOR FURTHER INFORMATION CONTACT:

Office of Community Services, Administration for Children and Families, 370 L'Enfant Promenade SW., Washington, DC 20447, Telephone (202) 401–5282, Contact: Nolan Lewis.

This Announcement is accessible on the OCS Electronic Bulletin Board for downloading through your computer modem by calling 1–800–627–8886. For assistance in accessing the Bulletin Board, *A Guide to Accessing and Downloading* is available from Ms. Minnie Landry at (202) 401–5309.

Table of Contents

Part I—Preamble

- A. Legislative Authority
- **B.** Eligible Applicants
- C. Definition of Terms
- D. Purpose

Part II—Program Priority Area

- A. General Projects 1.0
- B. Community Development Corporations Set-aside 2.0

Part III—Application Requirements

- A. Background Information
 - 1. Project and Budget Periods
 - 2. Availability of Funds and Grant Amounts
 - 3. Mobilization of Resources
 - 4. Program Participants/Beneficiaries
 - 5. Cooperative Partnership Agreement with State IV–A Agency (JOBS Program)
 - 6. Prohibition and Restrictions on the Use of Funds

- 7. Multiple Submittals
- 8. Continuation and Refunding
- 9. Third-Party Project Evaluation
- 10. Economic Development Strategy
- 11. Maintenance of Effort

Part IV—Application Review Process

A. Criteria for Review and Assessment of Applications in Priority Areas 1.0 and 2.0

Part V—Application Procedures and Selection Process

- A. Availability of Forms
- B. Application Submission
- C. Intergovernmental Review
- D. Application Consideration
- E. Criteria for Screening Applications

Part VI—Instructions for Completing the SF-424

- A. SF-424—Application for Federal Assistance
- B. SF-424A—Budget Information—Non-Construction Programs
- C. SF-424B—Assurances—Non-Construction

Part VII—Contents of Application and Receipt Process

A. Contents and Order of Application B. Acknowledgement of Receipt

Part VIII—Post Award Information and Reporting Requirements

Part I—Preamble

A. Legislative Authority

The Senate Committee on Appropriations, in its recommendations, provides \$5,500,000 for job creation demonstration activities authorized under section 505 of the Family Support Act of 1988, Pub. L. 100-485, as amended. Senate Report No. 103-318, 103d Cong., 2nd Session (1994), to accompany H.R. 4606. Section 505 of the Family Support Act of 1988 authorizes the Secretary to enter into agreements with not less than 5 nor more than 10 non-profit organizations (including community development corporations) for the purpose of conducting demonstration projects to create employment and business opportunities for certain low-income individuals. The Social Security Act Amendments of 1994, Public Law 103-432, reauthorize Section 505 of the Family Support Act of 1988 through Fiscal Year 1996, and amends subsection (e) and changes the project period from three to six years. The six year project period applies only to grant awards beginning in Fiscal Year 1995.

B. Eligible Applicants

Organizations eligible to apply for funding under this program are any non-profit organizations (including community development corporations) that are exempt from taxation under Section 501(a) of the Internal Revenue Code of 1986 by reason of paragraph (3)

or (4) of section 501(c) of such Code. Applicants must provide documentation of their tax exempt status. The applicant can accomplish this by providing a copy of the applicant's listing in the Internal Revenue Service's (IRS) most recent list of tax-exempt organizations described in section 501(c)(3) of the IRS code or by providing a copy of the currently valid IRS tax exemption certificate, and by providing a copy of its Articles of Incorporation bearing the seal of the State in which the corporation or association is domiciled. Failure to provide evidence of non-profit status will result in rejection of the application.

C. Definition of Terms

For purposes of this Program Announcement the following definitions apply:

—Budget Period: The interval of time into which a multi-year period of assistance (project period) is divided for budgetary and funding purposes.

- -Community-Level Data: Key information to be collected by each grantee that will allow for a nationallevel analysis of common features of JOLI projects. This includes data on the population of the target area, including the percentage on AFDC and other public assistance, and the percentage whose incomes fall below the poverty line; the unemployment rate; the number of new business starts and business closings; and a description of the major employers and average wage rates and employment opportunities with those employers.
- —Community Development
 Corporation: A private, locally
 initiated, nonprofit entity, governed
 by a board consisting of residents of
 the community and business, civic
 leaders, and/or public officials which
 has a record of implementing
 economic development projects or
 whose Articles of Incorporation and/
 or By-Laws indicate that it has a focus
 in the area of economic development.
- -Hypothesis: An assumption made in order to test its validity. It should assert a cause-and-effect relationship between a program intervention and its expected result. Both the intervention and result must be measured in order to confirm the hypothesis. For example, the following is a hypothesis: "Eighty hours of classroom training in small business planning will be sufficient for participants to prepare a successful loan application." In this example, data would be obtained on the number of hours of training actually received by participants (the