Provide information that demonstrates the effort to generate local support for the program from community leaders, a school district, local officials and other organizations that the applicant determines to be

appropriate.

• List State, Federal and foundation programs with which the applicant has coordinated, including Family Preservation and Family Support State planning efforts, Corporation for National and Community Service Projects, formally designated Empowerment Zones and Enterprise Communities, and/or the Pulling America's Communities Together (PACT) planning process. (This applies only to use of funds for Community Schools and Joint Community Schools/FACES Programs.)

 Indicate to what extent a community planning process has occurred and the extent of the planning effort that still remains to be accomplished. Include information on the process and timing for the phase-in of services and other program components. Provide information on the manner in which any of the following groups have been or will be included in the planning and implementation of this effort: children, youth and family members; local school officials and teachers; business and civic leaders; religious organizations; museums, cultural and arts organizations; parks and recreation organizations; juvenile justice, law enforcement and community policing representatives; community residents, neighborhood associations and public housing groups; public and private non-profit organizations that provide education, child protective services, or other human services; and other appropriate entities such as social service, health and mental health agencies. Identify barriers to participation and indicate

 Describe the strategy for recruiting children and youth into the program, including a strategy for recruiting those children and youth not connected to the school system. If appropriate, indicate how applicant will deliver services to the youth and/or family through outreach activities and home visits. Describe the terms and conditions for participation of children and youth, including mechanisms for obtaining written permission from parents or guardians and securing an application for participation. Describe the mechanism for assuring that an average attendance rate of not less than 75 percent is maintained for enrolled participants. In addition, describe the policy for identifying children or youth

how those barriers will be overcome.

who are deemed a danger to themselves or others and for referring them to other more appropriate services. (This applies only to use of funds for Community Schools and Joint Community Schools/ FACES Programs.)

• Identify a collaborative structure that trains and coordinates efforts of administrators, social workers, guidance counselors, parents, teachers and school volunteers.

• Identify how youth, community volunteers and staff of community-based organizations will be trained. Provide assurance that applicant will cooperate and participate in training and technical assistance activities provided or sponsored by HHS. (This applies only to use of funds for Community Schools and Joint Community Schools/FACES Programs.)

• Describe procedures for maintaining confidentiality of records on individual children, youth and families served. Identify how pertinent information about individuals can be appropriately shared with service providers and describe how data collection on program participation and will be conducted in a manner consistent with Federal regulations governing pupil privacy. (This applies only to use of funds for Community Schools and Joint Community Schools/FACES Programs.)

Criterion 3: Results or Benefits Expected (15 Points)

• Describe the long and short term outcomes of the program. Indicate, in measurable terms, appropriate indicators for assessment of program implementation and impact.

• Estimate the number and characteristics (gender, ethnicity and/or racial group, ages, academic standing, etc.) of the children and youth that will benefit from this project. (FACES applicants need only supply the number of children and youth to be served.)

Criterion 4: Program Evaluation (15 Points)

- Provide assurance that the applicant will cooperate with any data collection, research or evaluation efforts independently funded or sponsored by HHS and/or ED.
- Provide an evaluation plan for the proposed project that is thorough, feasible and appropriate. This evaluation must include collection of baseline data and identification and tracking of indicators that will show progress in program implementation and attainment of outcomes. These data should be collected in the areas of program planning; collaboration and coordination; and program

implementation, including intensity, duration and location of services provided. Applicants for the Community Schools and Joint Community Schools/FACES programs should also collect baseline data on individual children and youth, their families and neighborhood environments. Applicants for FACES programs must include a plan for the assessment of social and academic achievement of children and youth served.

• Provide information on how the program will periodically collect and maintain data that can be used to report annually to Congress on the number of children participating in the program; the academic and social achievement of such children; the school attendance and graduation rates of such children; and the number of such children being processed by the juvenile justice system.

• Applicants applying for a Joint Community Schools/FACES Program must provide a plan for a third-party evaluation that is comprehensive; includes a rigorous scientifically valid evaluation design; and is capable of contributing to the state of knowledge in this field. Provide information on experience of the third-party evaluator.

Criterion 5: Staff Background and Organizational Experience (20 Points)

- Identify the skills, experience and educational requirements of key staff and indicate how they are relevant to the objectives of the project. Include résumés of individuals already chosen for positions. Identify recruitment strategies that will be used to identify potential staff and volunteers, especially those that will be used to hire staff that reflect or come from the community.
- Demonstrate the ability to effectively manage the project including the ability to lead community prevention efforts, coordinate activities with schools and other agencies and participate in or develop evaluation activities.
- Provide assurances that staff-toparticipant ratio (including volunteers) is appropriate to the activities and service provided. Demonstrate that this ratio reflects the opportunity for children and youth to develop positive, consistent and nurturing relationships with adults. (This applies only to use of funds for Community Schools and Joint Community Schools/FACES Programs.)

Criterion 6: Budget Appropriateness (10 Points)

• Discuss the costs of the proposed project in terms of children, youth and neighborhoods served. Include funds in the budget, as appropriate, for training