services. However, the grant may not be used to cover more than 15 percent of the costs of supportive services (i.e. if the PHA elects to provide supportive services for its eligible residents, then the PHA must provide or obtain other sources of funds to cover at least 85 percent of the costs of supportive services).

(c) If the PHA elects to use the grant to cover up to 15 percent of the costs of supportive services, then the PHA must also submit written commitments, contracts or letters of agreement evidencing: (1) The total costs of the proposed supportive services; (2) the availability of non-grant funds to cover at least 85% of the costs of the supportive services. (However "in-kind" services or other volunteer-type services from the community may be used in lieu of non-grant funds.) The written commitments, contracts or letters of agreement must be executed by an authorized individual on behalf of the organization or entity providing either the non-grant funding or the "in-kind" services.

Section III—Verification of passing PHMAP score or appropriate explanation.

If the housing authority received a PHMAP score of less than 60, it should include appropriate documentation of its Improvement Plan or MOA, and its ability to implement the elderly services coordinator project.

Section IV—Certifications,

Assurances and Forms.

(a) Certification of compliance with all applicable civil rights laws and requirements;

(b) Drug-Free Workplace Certification;(c) Assurances—Non-Construction

Programs—Standard Form SF-424B; (d) Applicant/Recipient Disclosure/

Update Report—Form HUD–2880; and (e) Disclosure of Lobbying

Activities—(SF–LLL Form), if applicable (see Section V.G of this NOFA).

### IV. Corrections to Deficient Applications

To be eligible for processing, an application must be received by the local HUD Office no later than the application deadline date and time specified in this NOFA. The local HUD Office will screen all applications and notify PHAs of technical deficiencies by letter. Allowable corrections relate only to technical items, as determined by HUD, such as a missing signature on a certification or a missing page from a required document. (However, failure to submit a required document will constitute a "failure" of the screening criteria, and the application will be rejected as incomplete.)

All PHAs must submit corrections within 14 calendar days from the date of HUD's letter notifying the applicant of any technical deficiency. Information received after 3:00 p.m. local time on the fourteenth calendar day of the correction period will not be accepted and the application will be rejected as being incomplete.

# V. Other Matters

#### A. Environmental Review

In accordance with 40 CFR 1508.4 of the regulations of the Council on Environmental Quality and 24 CFR 50.20(o)(4) of the HUD regulations, the policies and procedures contained in this NOFA relate only to the provision of supportive services, and therefore, are categorically excluded from the requirements of the National Environmental Policy Act.

## B. Executive Order 12612, Federalism

The General Counsel, as the Designated Official under section 6(a) of Executive Order 12612, Federalism, has determined that the provisions of this NOFA do not have "federalism implications" within the meaning of the Order. The NOFA makes funds available to PHAs to employ or otherwise retain the services of service coordinators, and to provide for supportive services for elderly or disabled residents of the PHA. As such, there are no direct implications on the relationship between the Federal government and the states or on the distribution of power and responsibilities among various levels of government.

# C. Executive Order 12606, The Family

The General Counsel, as the Designated Official under Executive Order 12606, The Family, has determined that this NOFA will not have a significant impact on the formation, maintenance, and general well-being of families except indirectly to the extent of the social and other benefits expected from this program of assistance.

## D. Documentation and Public Access Requirements: HUD Reform Act

HUD will ensure that documentation and other information regarding each application submitted pursuant to this NOFA are sufficient to indicate the basis upon which assistance was provided or denied. This material, including any letters of support, will be made available for public inspection for a fiveyear period beginning not less than 30 days after the award of the assistance. Material will be made available in accordance with the Freedom of Information Act (5 U.S.C. 552) and HUD's implementing regulations at 24 CFR part 15. In addition, HUD will include the recipients of assistance pursuant to this NOFA in its quarterly Federal Register notice of all recipients of HUD assistance awarded on a competitive basis. (See 24 CFR 12.14(a) and 12.16(b), and the notice published in the Federal Register on January 16, 1992 (57 FR 1942), for further information on these requirements.)

### *E. Prohibition Against Advance Information on Funding Decisions*

HUD's regulation implementing section 103 of the HUD Reform Act was published on May 13, 1991 (56 FR 22088) and became effective on June 12, 1991. That regulation, codified as 24 CFR part 4, applies to the funding competition announced today. The requirements of the rule continue to apply until the announcement of the selection of successful applicants.

HUD employees involved in the review of applications and in the making of funding decisions are restrained by part 4 from providing advance information to any person (other than an authorized employee of HUD) concerning funding decisions, or from otherwise giving any applicant an unfair competitive advantage. Persons who apply for assistance in this competition should confine their inquiries to the subject areas permitted under 24 CFR part 4.

Applicants who have questions should contact the HUD Office of Ethics (202) 708–3815. (This is not a toll-free number.) The Office of Ethics can provide information of a general nature to HUD employees, as well. However, a HUD employee who has specific program questions, such as whether particular subject matter can be discussed with persons outside the Department, should contact the assistant general counsel for the geographical region or Field Office Counsel, or Headquarters counsel for the program to which the question pertains.

### F. Prohibition Against Lobbying of HUD Personnel

Section 13 of the Department of Housing and Urban Development Act (42 U.S.C. 3537b) contains two provisions dealing with efforts to influence HUD's decisions with respect to financial assistance. The first imposes disclosure requirements on those who are typically involved in these efforts those who pay others to influence the award of assistance or the taking of a management action by the Department and those who are paid to provide the