All Solo
Auditors
Solo Auditor
Course
Checksheet
R6EW Course
Checksheet
CC and OT
Courses

(Cancels & replaces HCOB 12 Apr
70, SOLO AUDITOR ADMIN, delet-
ing references to Fast Flow.)

(This bulletin has been revised
to update and align it with HCOB
9 July 80, Solo Series #1, CHECK-
LIST FOR SETTING UP A SOLO SES-
SION.)

(Revisions Not in Script)

(Reissued 8 March 82 to delete
"Confidential" on the issue as
there is nothing confidential
in this issue.)

SOLO AUDITOR ADMIN

Ref: HCOB 9 Jul 1980, Solo Series #1,
       CHECKLIST FOR SETTING UP A SOLO
       SESSION

The simple invariable procedure for Solo Auditor admin is now thoroughly covered in HCOB 9 Jul 1980, Solo Series #1, CHECKLIST FOR SETTING UP A SOLO SESSION.

The following advices supplement that issue and are for use by Solo Auditors on any level of Advanced Courses.

1.   Always provide yourself with a safe auditing environment.

2.   All the steps of Solo Series #1 are to be done in each Solo session.

3.   Meter trim checks are done per HCOB 11 May 69R, Rev. 8.7.78, METER TRIM CHECK.

4.   Start each session with "Start of Session" and end it with "End of Session".

5.   Keep a proper record of what is done during the session on your worksheets.

6.   Lock Solo folder away in a safe place when not auditing. Think about something else and get on with living.

7.   Keep Standard Tech in, report daily, follow the correct routing lines, KEEP EXCELLENT SECURITY.

8.   When complete on a Level, report to the examiner with all your materials and folder. Turn these in to the examiner. You will be further routed from there.

Good luck!

**L RON HUBBARD
FOUNDER**

Revision assisted by

**Research & Technical
Compilations Unit**