

HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex

HCO BULLETIN OF 22 JULY 1971R  
ISSUE II  
REVISED 22 FEBRUARY 1981  
CORRECTED & REISSUED 8 MARCH 1982

All Solo  
Auditors  
Solo Auditor  
Course  
Checksheet  
R6EW Course  
Checksheet  
CC and OT  
Courses

(Cancels & replaces HCOB 12 Apr  
70, SOLO AUDITOR ADMIN, delet-  
ing references to Fast Flow.)

(This bulletin has been revised  
to update and align it with HCOB  
9 July 80, Solo Series #1, CHECK-  
LIST FOR SETTING UP A SOLO SES-  
SION.)

(Revisions Not in Script)

(Reissued 8 March 82 to delete  
"Confidential" on the issue as  
there is nothing confidential  
in this issue.)

SOLO AUDITOR ADMIN

Ref: HCOB 9 Jul 1980, Solo Series #1,  
CHECKLIST FOR SETTING UP A SOLO  
SESSION

The simple invariable procedure for Solo Auditor admin is  
now thoroughly covered in HCOB 9 Jul 1980, Solo Series #1,  
CHECKLIST FOR SETTING UP A SOLO SESSION.

The following advices supplement that issue and are for  
use by Solo Auditors on any level of Advanced Courses.

1. Always provide yourself with a safe auditing environment.
2. All the steps of Solo Series #1 are to be done in each Solo session.
3. Meter trim checks are done per HCOB 11 May 69R, Rev. 8.7.78, METER TRIM CHECK.
4. Start each session with "Start of Session" and end it with "End of Session".
5. Keep a proper record of what is done during the session on your worksheets.
6. Lock Solo folder away in a safe place when not auditing. Think about something else and get on with living.
7. Keep Standard Tech in, report daily, follow the correct routing lines, KEEP EXCELLENT SECURITY.
8. When complete on a Level, report to the examiner with all your materials and folder. Turn these in to the examiner. You will be further routed from there.

Good luck!

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L RON HUBBARD  
FOUNDER

Revision assisted by

Research & Technical  
Compilations Unit

SOLO AUDITOR ADMIN

Set HCOB 9 Jul 1980, Solo Series #1  
CHECKLIST FOR SETTING UP A SOLO  
SESSION

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use by Solo Auditors on any level of Advanced Courses.

1. Always provide yourself with a safe auditing environment.
2. All the steps of Solo Series #1 are to be done in each solo session.
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