

School Continuing Explosives Incident Checklist

Use this checklist when creating an MOU or a customized checklist

Remember the four incident priorities:

- ◆ Life safety issues
- ◆ Incident stabilization
- ◆ Conservation of property and physical evidence
- ◆ Environmental concerns

Incident Information

Date _____ Time _____ School _____
Name _____ Position _____
Location where device detonated _____
Possibility of additional devices? **Y—N** Location _____

Suspect Information

Still active in area? **Y—N** Number of suspects _____
Descriptions: Physical _____
Weapons _____ Vehicles _____

Life/Safety Information

Student moved to another area? **Y—N** Location _____
Persons injured? **Y—N** Approximate number _____
People in school building? **Y—N** Are they exposed to danger? **Y—N**
Can they be moved or shielded? **Y—N** How _____
Is transportation available? **Y—N**
Are there fires in the school? **Y—N** Are people exposed to them? **Y—N**
Evacuate the surrounding area? **Y—N** Transport/shelter options _____

Organization and Communication Information

General

School floor plans available? **Y—N** Student roosters available? **Y—N**
Master keys available? **Y—N** Locked doors _____
Instructions for internal sprinkler turn-off _____
Name of personnel to remain with 9-1-1 for updates _____

Family and Media concerns:

Designated media area? **Y—N** Where _____
Additional warnings necessary? **Y—N** To whom _____
Victim's Family Assistance Center (VFAC) set up? **Y—N** Where _____
VFAC clearly identified? **Y—N** Are people being directed to it? **Y—N**
School PIO _____ District PIO _____