Police Pre-Detonation Checklist
Use this checklist when creating an MOU or a customized checklist

Incident Information

Date_____Time_____Location_____

Officer Reporting_____Unit/Commission/Badge_____

Supervisor notified_____Unit_____

Case/incident number_____

Contact and Access Information

Primary school contact_____Location_____

Secondary contact_____Location_____

Master keys available?   **Y—N**   Floor plans?   **Y—N**   Roster?   **Y--N**

Life/Safety Information

General

School evacuated?   **Y—N**   Location(s)_____

Evacuate the surrounding area?   **Y—N**   Transport/shelter options_____

Warnings issued?   **Y—N**   Content_____

Other dangers present?   **Y—N**   Describe_____

Additional warnings necessary?   **Y—N**   Content_____

Search

Searches made?   **Y—N**   Location(s)_____

Search for (secondary) devices?   **Y—N**   Evacuation routes/areas_____

Threat

Bomb threat incident form?   **Y—N**   By whom_____

Time of threat_____Suspect information_____

Detonation time?   **Y—N**   When_____

Device

Device found?   **Y—N**   Location_____

Time found_____Device description_____

By whom_____

Communication and Organization Information

General

Main Command Post set up?   **Y—N**   Location_____

Perimeters set?   **Y—N**   Where are egress/ingress points?_____

Mutual radio frequency?   **Y—N**   What is it?_____

Safe staging area designated?   **Y—N**   Location:_____

Central communications notified?   **Y—N**

Agency support

Additional police needed?   **Y—N**   Contacted? **Y—N**   Staging area_____

Bomb squad needed?   **Y—N**   Contacted? **Y—N**   Staging area_____

Fire support needed?   **Y—N**   Contacted? **Y—N**   Staging area_____

EMS support needed?   **Y—N**   Contacted? **Y—N**   Staging area_____

Family and Media concerns

Media area designated?   **Y—N**   Where_____

Victim's Family Assistance Center (VFAC) set up?   **Y—N**   Where_____

Are people being directed to it?   **Y—N**   VFAC coordinator_____

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