

Fire Pre-Detonation Checklist

Use this checklist when creating an MOU or a customized checklist

Remember the four incident priorities:

- ◆ Life safety issues
- ◆ Incident stabilization
- ◆ Conservation of property and physical evidence
- ◆ Environmental concerns

Incident Information

Date _____ Time _____ Location _____
Name _____ Badge/company _____
Supervisor notified _____ Unit _____
Case/incident number _____

Contact and Access Information

Primary school contact _____ Location _____
Secondary contact _____ Location _____
Master keys available? **Y—N** Floor plans? **Y—N** Roster? **Y--N**

Life/Safety Information

General

School evacuated? **Y—N** Location(s) _____
Evacuate the surrounding area? **Y—N** Transport/shelter options _____
Warnings issued? **Y—N** Content _____
Other dangers present? **Y—N** Describe _____
Additional warnings necessary? **Y—N** Content _____

Search

Search for secondary devices? **Y—N** Evacuation routes/areas _____

Threat

Bomb threat incident form? **Y—N** By whom _____
Time of threat _____ Suspect information _____
Detonation time? **Y—N** When _____

Device

Device found? **Y—N** Location _____
Time found _____ Device description _____
By whom _____

Communication and Organization Information

General:

Main Command Post set up? **Y—N** Location _____
Perimeters set? **Y—N** Egress/ingress points _____
Mutual radio frequency? **Y—N** What is it? _____
Safe staging area designated? **Y—N** Location: _____
Central communications notified? **Y—N**

Agency support

Additional fire needed? **Y—N** Contacted? **Y—N** Staging area _____
Bomb squad needed? **Y—N** Contacted? **Y—N** Staging area _____
Police support needed? **Y—N** Contacted? **Y—N** Staging area _____
EMS support needed? **Y—N** Contacted? **Y—N** Staging area _____

Family and Media concerns

Media area designated? **Y—N** Where _____
Victim's Family Assistance Center (VFAC) set up? **Y—N** Where _____
Are people being directed to it? **Y—N** VFAC coordinator _____