

Perimeter Security Patrols

Purpose and Scope

This document will provide guidance to maintaining consistent interior and exterior perimeter patrols on plant grounds.

Interior Perimeter Patrols

1. An interior patrol shall consist of all locations outside of the site's buildings that are confined within the site's boundaries, including:
 - Around each building
 - Rail yards
 - Test yards
 - Roof areas
 - Any other designated areas
2. Security shall communicate any discrepancies to Dispatch, who will record the information in the Daily Activity Log. Security will either take immediate action or forward pertinent information to Dispatch, who will pass along information to the correct personnel or Department for follow-up.
3. Discrepancies may include:
 - Open gates that are normally closed and secured
 - Improperly parked vehicles
 - Abnormal water flow, especially fire protection water
 - Unauthorized individuals who do not appear to be employees at the site
4. Recorded patrols are to be made for the purpose of detecting fires and safety/security issues, noting fire violations, and observing unsafe conditions and practices.
5. Patrols of the building are to be performed when the facility or portion of the facility is unoccupied or has few personnel working. Records (barcodes) acceptable for insurance carriers shall be made and kept for review.

Exterior Perimeter Patrols

1. Exterior patrols consist of any location outside of the site's boundary that has an effect on the security of the site. Areas to patrol include:
 - All parking lots
 - Helicopter pad
 - Any other site as designated by the Security Supervisor
2. Security shall communicate any discrepancies to Dispatch, who will record the information in the Daily Activity Log. Dispatch will pass information to the correct personnel for follow-up.
3. Discrepancies may include:
 - Improperly parked vehicles
 - Abandoned vehicles
 - Vehicles that appear to have been vandalized
 - Torn or missing flags
 - Burned out helicopter pad lights
 - Obstructions
 - Any activity that appears to be either illegal or inconsistent with Company policy

Responsibilities

Normal results will be logged and filed. All abnormal activities will be reported to the Security Shift Supervisor.